

Minutes of Tufonboro Free Library Board of Trustees Meeting
April 9, 2015

DRAFT

Present: **Trustees:** Gordon Hunt, Paul Matlock and Mary Ann Murray **Alternate:** Marsha Hunter **Directors:** Christie Sarles, Lindalee Lambert **Guests:** Sarah Matlock and Marilyn Stacy

Meeting called to order at 8:30 AM

Public Input

Marilyn Stacy, a guest, spoke regarding having filters on the computers. She offered the suggestion of Barracuda Filters to prevent access to pornography. She also presented further information to the Trustees and Directors. Ms. Stacy was thanked for her presentation and there was no further discussion of this matter.

1. The March Minutes were approved with the addition of the amount of money from the Tomb Fund that was placed into the Building Fund added to the Treasurer's Report. There were also 3 typos that were corrected.

2. **Treasurer's Report:** A. Accepted as presented. B. The First quarter check from the Town has been deposited. C. The Town Attorney has approved the SMP reimbursement to the Building Fund and the check should be forthcoming. D. Due to the fact that the CD will not mature until the beginning of June it was suggested that we continue to look for other Investment possibilities to maximize the return.

3. **Librarian's Report:** A. Legos on loan for the month of April from the State Library. There has also been a donation of Legos by the Marcussen Family and a Saturday Lego Club is being formed. C. Christie reported that the Hoopla Contract has not arrived but would be expected soon. It takes about six weeks to complete the process and she will contact them again for an update. D. There was standing room only for the Book and Author luncheon. The book was Big Trees and there were quite a few more men in attendance than usual. E. The report regarding potential storage for the Friends Book Sale books was as follows: Storage containers \$700.00 per year, Used Portable Classrooms \$1,000.00 per month. This storage would also be used for any books that are not circulated often and would need to have humidity control. For the time being or at least until the Dearborn house is removed, the books will continue to be stored there and the Directors will continue to weed the collection in order to free up more space. F. The staff has come up with several ideas to provide more space. A Flat Screen TV mounted on the wall in the meeting room would eliminate the need for the large TV and Cart which takes up a considerable amount of space. Shelving could be installed in the bathroom to store the paper products, thus freeing up some room in the storage room. The processing room would be moved from behind the desk into the computer room and the computers would be moved out into the main room. The room directly behind the desk would become the staff room and the microwave and refrigerator would be moved out of the storage room, again freeing up more space for storage. These changes would incur some slight costs that could be requested from the Friends of the Library as they had held back some of their donation in hopes of being able to purchase something for the New Library if it had passed.

G. Lindalee Lambert announced that she is retiring as of April 30, 2015. MOTION: Paul Matlock made the motion to accept with sincere regret her retirement. This motion was seconded by Gordon and passed regretfully 3-0.

4. **New Business:** A. Future Building Plans were discussed and a discussion of where we should go from here followed. Mary Ann suggested that perhaps the time had come to request that we become an SB2 Town or perhaps move Town Meeting to late June on a Saturday to perhaps get more parents out. No action was taken regarding this discussion. The possibility of requesting Capital Reserve money again to plan for the future was raised. Mary Ann expressed concern that those funds just continue to be eaten up by inflation. No Action was taken at this time. B. The Trustees will all be attending the NHLTA Trustees Conference on May 18, 2015. C. At the present time Christie has agreed to stay on a full-time Director, no longer sharing the job. A call out to the list-serve regarding the possibility of anyone interested in a job-share position will be made and we will re-visit this matter in May. D. The Library Energy Audit will take place in May.

5. **Old Business:** The Internet Access Policy was discussed in light of the recent request made by Marilyn Stacy. After a brief discussion of pros and cons of Filters and the need for these filters, the following motion was made. MOTION: Mary Ann moved that no changes be made to the Library's internet policy. Gordon Seconded the motion. Motion carried 3-0

Non-Public Session: A. Personnel :The meeting was adjourned to a non-public session at 9:40 AM and personnel issue was discussed but no action was taken. The meeting resumed at 9:56 AM at which time a motio to adjourn the regular meeting was made and passed.

Meeting adjourned at 9:57 AM

Respectfully submitted,
Mary Ann Murray

Next Meeting
May 14,2015 @ 9:30