

Minutes of Tuftonboro Free Library Board of Trustees Meeting
and
Board of Selectmen
April 14, 2016

FINAL

Present: **Trustees:** Gordon Hunt, Paul Matlock and Mary Ann Murray **Alternate Trustee :** Marsha Hunter
Director: Christie Sarles **Selectmen:** Carolyn Sundquist, William Marcussen and Lloyd Wood **Guests:** Guy Pike, Sarah Matlock, Max Ledoux, Betsy Frago, Terry Smith, Ruth Smith Bob McWhirter, Sandy Bushman and Shannon Merrin, Joe Kowalski

Meeting called to order at 8:30 AM

Special Minutes of Selectmen's agenda items:

1. The Selectmen had requested a joint meeting with the Trustees and asked to be first on the agenda at 8:30. Gordon welcomed the Selectmen and asked what we could do for them. A. Carolyn asked if there were plans in the works to present the Library at Town Meeting and if so, what year were we looking at? B. Gordon replied that there is a Capital Fundraising Campaign in the works and that pledges will be solicited and that there have already been pledges of at least \$20,000 made. The committee has been formed and will begin meeting in May. There are also two major fundraisers planned for the coming summer. A Garden Tour and a Major Items Auction have been planned to raise funds for the building of the New Library. Gordon continued by stating that the Trustees have not discussed when to put the New Building on the warrant again but that he and some members of the Committee are of the opinion that 2018 would be the earliest as Fundraising has not begun in earnest as of yet. C. The Trustees asked the selectmen if the Dearborn property would be razed prior to June 21 as that is the date that the books stored in the garage could be moved to the school. Carolyn seemed to feel that we would be able to keep them there until that time. D. Carolyn then mentioned that if the Trustees were going to wait until later than this year to come to Town Meeting that perhaps we should know that they might be looking to use the Dearborn Property or the Gould Property for a Police Station as there is a dire need to replace that. She wanted to make the Trustees aware that the Police Station might be moved to the warrant ahead of the Library even though there would be a savings if the Library Building would become vacant and be available for renovation as a Police Facility. Gordon responded that he understood that and that he would get back to the Selectmen with a definitive answer regarding plans to move forward as soon as we could come to a decision. E. Skip Hurt had questioned the Selectmen as to whether the plans for the New Library were ready for bid. Gordon replied that they were ready for a Construction Manager to begin to put them out to bid, as far as he knew.

Public Input: 1. Joe Kowalski asked how much money was in the Building Fund. Marsha Hunter reported that there is currently \$239,052.05 in the Library Building Funds not including the additional pledges that amount to at least \$20,000.00 and the Town's Capital Reserve Account is currently at \$281,356.05 not including the \$50,000 voted during Town Meeting bringing the current Total to \$520,408.10 which also does not include the expenditures from last year to obtain the current plans. 2. Guy Pike noted that he had received a Thank You note for his contribution to the Building Fund.

2. **Treasurer's Report:** A. Treasurer's report was accepted as presented. B. The HOPPIN fund distribution will continue to be tabled until the Market stabilizes or gains. C. Max Ledoux asked permission through the Chairman to ask a question and his question was regarding the salaries report if they had been adjusted from the change at Town meeting and the answer was, yes, they reflect the change.

3. **Librarian's Report:** A. Circulation is ahead of last year. B. Hoopla is up again this month. C. Data base research is way up thanks to Marianne Marcussen's genealogy workshops. D. Christie made note of a patron serving in the Peace Corps in Armenia, who called to get her card number to access information from there. E. The Telescope should be here within a week or two. F. Dennis has created a wonderful new poster that will be displayed in many Town locations describing several of the new services that are available through the Library. G. Christie needs to have a count of the employees and volunteers who will be attending the Town Employee recognition event on May 18th as soon as possible. H. The new sign is all paid for except for a balance of \$100.00 with gifts and pledges. I. Christie suggested that perhaps we could auction the old sign at the Fundraiser to be held on August 12 and she

mentioned that items are coming in steadily. J. The Secret Gardens Tour will be held on July 7th. The brochure is ready and local businesses are offering specials on that day. K. The Book and Bake Sale will be held on July 8th and 9th. L. Christie mentioned that any volunteers with a truck or a strong back to help move the books would be appreciated. Max Ledoux stepped right up and offered to help. M. Policy changes regarding the meeting room and the circulation of the telescope were presented to the Trustees for examination, study and comment at the May meeting where they will be approved. O. The Flag is in need of replacement. ACTION: Gordon will donate a new flag.

5. New Business: The emergency lights in the old section of the building are malfunctioning. ACTION: Christie has already contacted the electrician and we are on his list. The Trustees are in agreement that this must be remedied.

6. Old Business: A. Capital Campaign Committee will begin meeting after April 25th. B. Sandy Bushman replied to Gordon that she is unable to meet at the time that the Trustees meet and regrettably she will not be able to serve again as an alternate Trustee. Gordon, on behalf of the Trustees, thanked Sandy for her service and also for continuing to serve the Library as a member of the Capital Campaign Committee.

There was no need for a Non-public session.

Meeting adjourned @ 10:15 AM

Next meeting: May12, 2016 @ 8:30 AM.

Respectfully submitted,
Mary Ann Murray