

FINAL Trustees' Meeting Notes
December 8, 2016

Present: Gordon Hunt, Marsha Hunter, Paul Matlock, Christie Sarles. Excused: Mary Ann Murray

1. No public input.
2. Draft meeting notes for November 17, 2016 were approved as written.
3. a. Treasurer's Report was approved as written. b. The HRCU Building Fund CD matures on December 25th. It was moved (Gordon), seconded (Paul), and voted to add \$30,000 from the Building Fund Money Market account plus \$15,000 in general donations to the HRCU CD and extend the CD for 15 months. [Update 12/8: Gordon confirmed with HRCU that the CD remains open for 10 days after the renewal date. New term will be 14 months, and new rate is 1.10%.] c. It was moved (Gordon) and seconded (Paul), and voted that any excess in the 2016 salary line will be returned to the town to offset the expense of sidewalk repair.
4. a. Circulation statistics are running about even with last year. b. Christie attended meetings on services to seniors and serving seasonal patrons. Both were useful, and the groups will continue to meet. c. Net additions to the collection for 2016 to date = 333.
5. a. Per Peter Sluski, Tomb Trust funds through December 31st will be disbursed early in January. Gordon signed the Trustees of Trust Funds requisition form, and Christie will deliver it. b. Trustee meeting time will be moved back to 8:00 a.m. beginning in January, in order to accommodate an earlier start time for Story Hour.
6. a. Gordon reported that the CIP Committee has recommended a \$50,000 addition to the Capital Reserve Fund in 2017, and (for the first time) a new library building article on the warrant for 2018, with the Police Dept. on the warrant for 2019. b. Gordon reported that the Capital Campaign Committee is working on the case statement, as revised by Marcia Fernald, and that Gina Lessard will be hired to design the brochure for the major donor packet.
7. No non-public session.

Next meeting: Thursday, January 12th at 8:00 a.m.

Respectfully submitted,
Christie V. Sarles