

Minutes of Tuftonboro Free Library Board of Trustees Meeting  
January 14, 2016

**FINAL**

Present: **Trustees:** Gordon Hunt, Paul Matlock and Mary Ann Murray, **Alternate Trustee :** Marsha Hunter  
**Director:** Christie Sarles

**Meeting called to order at 8:30 AM**

**1. Public Comment:** None

**2. Minutes:** A. December minutes were approved with the typographical corrections and addition of wording "Building Fund" in #4. Letter F. after report of Holiday Sale figure.

**3. Treasurer's Report:** A. Treasurer's report was accepted as presented. B. We were over on salaries for the year and Marsha will send a check to reimburse the Town. C. Marsha presented the final financial report for 2015. This report showed Town Funds and Non Town Funds. (See attachment.) D. Marsha also presented the accounting of the Hoppin money that we are required to use each year. MOTION: A motion was made, seconded and passed 3-0 to leave the money where it is until we are sure where it might be beneficial and hopefully the market will be up. (See attachment of the accounting.) E. There was discussion regarding the presentation of the Financials at Town meeting and in the Town Report. In order to avoid confusion and conflict regarding the funds it was decided to rename the report Tuftonboro Free Library Trustee Controlled Financial Report for 2015. A notation was made that the Trustees do not control the benefits package or outside maintenance funds and that salary schedules set by the Town are currently used by the Trustees and the only control that the Trustees have over salaries, at present, is reflected in the number of employees and their hours.

**4. Librarian's Report:** A. More materials were deleted than were added this month. B. Circulation was up 9.8% for 2015. C. Patronage continues to increase. D. Hoopla has come on line. E. The Kindergarten will begin coming the week of January 28<sup>th</sup>. F. The snowshoes are now available. G. The Garden Tour Committee has been meeting and things are moving along for the Garden Tour. H. The Auction Committee will be meeting next Tuesday the 19<sup>th</sup> of January. I. Minutes of all Boards and Committees will be kept at the Library for the public to view. J. Christie will be representing the Library at the Old Home Week Committee. K. We have received a gift of \$415 from Maxfield Realty. L. Witches Broom has infected the blueberry bushes in front of the Library. ACTION: Christie will contact Bill Stockman to see what is the best course of action. M. Christie presented the Annual Report for Town Report there were a few minor changes requested and Christie will make those adjustments and send the edited report out via email. N. Christie reported that the Town has adopted a Closing Policy and she shared this with the Trustees. ACTION: Gordon will meet with Caroline to discuss how this affects the Library.

**5. New Business:** None

**6. Old Business:** There have been a few responses to the letter that Gordon sent regarding serving on the Capital Campaign Committee.

Meeting adjourned @ 9:51 AM

**Next meeting: February 11, 2016 @ 8:30 AM.**

Respectfully submitted,  
Mary Ann Murray