

Minutes of Tuftonboro Free Library Board of Trustees Meeting  
May 12, 2016

FINAL

Present: **Trustees:** Gordon Hunt, Paul Matlock and Mary Ann Murray **Alternate Trustee :** Marsha Hunter  
**Director:** Christie Sarles

**Meeting called to order at 8:30 AM**

**1.Public Input:** there was no Public input.

**2.Minutes:** April minutes were approved as amended.

**3.Treasurer's Report:** A. Treasurer's report was accepted as presented. B. Marsha reported that the Capital reserve funds voted on at Town Meeting have been deposited.

**4. Librarian's Report:** A. Data base searches are up considerably Ancestry and Heritage genealogy searches are up and EBSCO searches have risen significantly. B. The Library Computers were hit by the Russian Ransom Virus but the anti-virus software protected the computers from significant damage by shutting the computers down quickly. An external hard drive has been ordered to back up all the data on a regular basis to prevent any significant data loss in the future. C. The website has upgraded the email and World Path was down for a brief time and is back up. All of the technical problems seem to have been resolved. D. The furniture once held in the Dearborn Property has been moved to the Gould Property. E. Christie informed the Trustees that the requests for next year's CIP be ready by Labor Day. F. Inventory has been updated and sent to the Selectmen and copies are available in several places. G. The Selectmen have asked the Trustees to use the pay matrix for 2017 to update the 2017 budget figures. H. The elementary school art exhibit was well received. I. Christie read several complimentary letters that the Library has received during the past month.

**5. New Business:** A. Discussion surrounding the Joint Selectmen and Trustees Meeting that took place at the beginning of last Month's regular meeting included a sharing of opinions of the three Trustees. Gordon feels that money is still an issue and that the Selectmen feel the need to possibly move the Police to the front. Paul expressed the feeling that money continues to be an issue and that more fundraising dollars need to be present before the vote will be passed. Both Gordon and Paul expressed the feeling that 2018 would be the soonest that the Library could come forward. Mary Ann expressed the feeling that she felt that the Selectmen were expecting the Library to come forward again with a capital fundraising program in place. She also expressed her frustration that the Library is expected to raise its own money while other Public Facilities are fully funded by tax dollars. Christie pointed out that it is the nature of Libraries particularly in New Hampshire to need to raise a significant portion of their funds. Mary Ann expressed the desire to have a joint work session with the Police and Selectmen to be able to have some discourse regarding what the feelings of the Selectmen and the Police are regarding moving either of these projects forward either separately or jointly in 2017. ACTION: Gordon said that he would contact Caroline to see if they are willing to do that. B. A motion was made to accept the proposed changes to the Hamel Meeting Room Policy Appendix J in the current Library Policy document. MOTION: Passed 3-0 C. A motion was made to accept the proposed Policy for borrowing the new Orion Telescope. MOTION: Passed 3-0. This Policy will be added to the current Library Policy in the appendix. D. Mary Ann made a proposal to limit the number of Alternate Trustees to one for the present time. She explained that she had proposed having 5 Trustees serve and the suggestion for having a test run with 2 alternates was a compromise. In light of the fact that no further action has been taken to add 2 regular Trustees and that there are few if any times when the Alternates serve, she felt that there was no need to replace Sandy Bushman. MOTION: At this time there will only be one alternate who is serving as the Treasurer. Motion carried 3-0.

**6. Old Business:** A. Capital Campaign Committee will begin meeting at the end of May. Gordon will check with the Municipal Association regarding the presence of 2 or more Trustees being in attendance at a Capital Campaign meeting and possible Right to Know violations or open meeting law violations. B. A brief discussion regarding the Emergency Lighting ensued and Gordon shared that the system seems to be functioning at the moment and that Dennis will check on it regularly. Nothing needs to be done at the moment.

There was no need for a Non-public session.

Meeting adjourned @ 10:15 AM

**Next meeting: JUNE 16, 2016 \*\*\*\*\*Note change from regular schedule.\*\*\*\*\***

Respectfully submitted,

Mary Ann Murray