

Minutes of Tuftonboro Free Library Board of Trustees Meeting
November 12, 2015

FINAL

Present: **Trustees:** Gordon Hunt, Paul Matlock and Mary Ann Murray, **Alternate Trustee :** Marsha Hunter
Director: Christie Sarles, **Guests:** Marilyn Stacy

Meeting called to order at 8:30 AM

1. Public Comment: Marilyn Stacy asked if we were aware that November was write a Novel Month. Christie responded yes and offered Marilyn the information that there is a writer's group that meets every Saturday morning @ 10 AM. Marilyn also asked if we were aware of any online surveys and the suggestion was that Survey Monkey seemed a popular one but that there are others.

2. Minutes: A. October minutes were approved with the typographical corrections.

3. Treasurer's Report: Treasurer's report was accepted as presented. B. Mary Ann will check with Holy Rosary to see how to get online banking and updated statements on the CD.

4. Librarian's Report: A. Christie reported that she had attended 1 day of the NELA/NHLA conference and made some good connections. B. Christie informed the Trustees that the "Old Home Days Committee" will be meeting at the Library and the plans are coming along. The dates are August 26-28, 2016. C. Linda McDonald and Christie attended the Hanover Rotary Auction and brought back some good ideas for our own auction. ACTION: There is a meeting of the Auction Committee scheduled for December 1st and people are asked to attend. D. This was the busiest October since 2009. The meeting room has been very busy and the average weekly door count for the year was 402 patrons. E. The Tuftonboro Holiday Festival is the weekend of November 14th and the Library will participate with the sale of gently used and new books and games. F. There will be a beading workshop. G. Carpet has been cleaned. H. Christie mentioned that the Homeschoolers will be displaying a project on top of the shelves in the Children's area. I. The Integrated Library System now operates on a separate server. Software will be upgraded from 3.12 to 3.18 on December 5th, 2015. J. Hoopla will be ready in about 6 weeks. The beauty of this system is that there is an unlimited number of copies and the book, movie, music etc can be accessed immediately. K. Christie and Dennis have completed the paperwork for the Notary Public and it is in process. L. Marsha mentioned that the check for the donated rocker has been received and the rocker is here. ACTION: Gordon will put Tung oil on the rocker in the near future. M. Statistics are very good and there have been many new citizens coming into the Library and complimenting the Library and the Staff.

5. New Business: A. The Budget Committee will meet with the Trustees on November 17th @ 7:00 PM. We will send them the previous two years and 2016 to compare. B. Capital campaign news: Each trustee is asked to bring 2-3 names of folks who would be a good base of 5-7 people to begin meeting regarding the Capital Campaign.

6. Old Business: A. Sandy Bushman was contacted and would be available on the second Wednesday morning but Paul would not be available. No resolution for an alternate Trustee was made. B. Gordon reported that the Food Coop had found a building and that the donors would have their money held in a regular account with a guarantee that \$100.00 would be returned if the coop did not open. This opens the possibility of continuing contributions to a regular bank account and further discussion could take place regarding this option at the Capital Campaign meeting.

Meeting adjourned @ 9:30 AM

Next meeting: December 10, 2015 @ 8:30 AM

Please NOTE time change.

Respectfully submitted,
Mary Ann Murray

