

Minutes of Tuftonboro Free Library
Board of Trustees Working Meeting
October 26, 2017

Present:

Trustees: Gordon Hunt, Paul Matlock and Mary Ann Murray

Library Director: Christie Sarles

Meeting called to order at 8:00 AM

Gordon found that we are carrying 175K in contingencies, when we meant to carry only 100K bringing the estimate to 1,756,910 without any alternates.

Cost will depend on the alternates (add ons). Of the alternates:

Brick: no

Demo Front door: no decision

Occupancy sensor and daylight control: no

Repair bow window: yes

Replace flooring: yes

New acoustic ceiling for existing: yes

Add insulation to attic: yes

LED lights: yes

Replace windows in existing: yes. Check with the Hadleys to see if they will provide

Christie would like to add back in 4K for moving. Ask SMP how much large bow window will cost. Gordon will ask for justification for only 10K savings if we close the library during construction. Gordon will check with the coop about energy incentives. Ask Andre why does front door demo include nearby office. Gordon will redo spread sheets which will be added to minutes. Christie will ask Revision Energy to come to next trustees meeting.

Meeting Adjourned: 9:00

Respectfully submitted, Paul Matlock, recording secretary

**Tuftonboro Free Library
Schematic Estimate / Total Project
Budget**

Date: 2/19/2014 - updated 10/19/2017

SMP Architecture

**Bauen Corporation
Based on conceptual sketches
8/31/17**

Project Costs:

Land

Survey - Boundary and Topo	\$5,000	Update provided as needed
Geotech investigation, Borings, Test pits	\$8,000	Estimate, contract will be direct to owner
Other	<u>\$0</u>	
Sub Total		\$13,000

Soft Costs

Feasibility (fundraising)	\$0	
Consulting (fundraising)	\$0	unknown
Project clerk / Owners rep	\$0	
A/E fee - Arch/ Struct/MEP	9 % \$137,439.4	Budget % of construction, A&E fee T.B.D.
Site engineering, permitting, geotechnical investigation	5 \$30,000	Estimate, contract will be direct to owner
Permits & Impact Fees	\$0	
Legal Fees	\$0	
Construction Interest	\$0	
Financing Fees	\$0	
Builders Risk Insurance	\$0	
Owner Contingency	<u>\$100,000</u>	
Sub Total		\$267,439

Construction

Building Construction* incl. Bond	\$1,527,105	
Testing- Independent Testing Agency	\$5,000	By Owner
Sitework & septic - Included in Construction	\$0	
Well - Existing to Remain	\$0	
Landscaping - Included in Construction	\$0	
Utility Costs/Fees- Existing to remain	\$0	
Sub Total		\$1,532,105

Furniture, Fixtures & Equipment

Furniture Stacks	\$65,000
Furniture - public seating	\$35,000
Furniture - Office furniture	\$500
Decorating	\$0
Phone System	\$0
Computer Systems	\$0

Security Systems	\$0	
Equipment	\$0	
Moving	\$4,000	
Book Drop	\$3,000	
Other	\$0	
Sub Total		\$107,500

TOTAL = **\$1,920,044**

Note that estimates include 2 contingency figures

Bauen at \$75,000 / S.M.P. at \$100,000