

Minutes of Tuftonboro Free Library Board of Trustees Meeting  
September 10, 2015

**FINAL**

Present: **Trustees:** Gordon Hunt, Paul Matlock and Mary Ann Murray, **Alternate Trustee :** Marsha Hunter **Director:** Christie Sarles, **Guests:** Marilyn Stacy, Selectman Lloyd Wood

**Meeting called to order at 8:30 AM**

**1. Public Comment:** Marilyn Stacy asked how and where the Financials are reported. Marsha explained that they are sent monthly to the Town, a yearly report is included in the Town report and the accounts are audited yearly.

**2. Minutes:** August minutes were approved as corrected typos fixed, Holy Rosary Credit Union added to places Mary Ann would check and under **#2.Minutes**,the month of the approved minutes was also changed to July.

**3. Treasurer's Report:** A. Accepted as presented. B. Town check has arrived. C. Best ever Artisan Raffle \$1,170. D. \$145.00 will be donated in Pam Liedtke's memory and a new rocking chair will be purchased for story hour etc. E. The accounts are taking a beating in the Market and it was felt that a CD was the safest place to put the Building Fund money at this time. The internet bank cannot accept the funds as we are not considered a formal Trust as Library Trustees and it would be costly to establish a Trust. F.**MOTION:** A motion was made and seconded to move \$160,005.00 to the 15 month CD special at Holy Rosary Credit Union. Motion passed 3-0 **ACTION:** Mary Ann volunteered to get paperwork back to Marsha and to check on two other accounts at the Credit Union.

**4. Librarian's Report:** A. Books continue to out-circulate all other materials. B. Deletions from collection outweigh additions. C. More movement of collection pieces has been done to make more room. The NH Collection has been divided. D. The Library Inventory has been updated and copies will be in Library, with Gordon, the Treasurer, and at Town Office at a minimum. E. Joint Loss safety Committee has been notified that the new Exit Lights are in place. Thanks to Gordon Hunt for the Donation of the fixtures and Michael Phelps for donating his service in the installation of these light fixtures. F. Friends of the Library met on August 29 for their Annual Meeting and the wish list which is an attachment to these minutes for \$4,975.00 was approved and will be in the operating budget. G. Transparent Language will soon be available for online usage. It is a foreign language learning program that teaches many different languages, much like Rosetta Stone. H. An Orion Star Blast telescope will be available for circulation as soon as the new ones are built. Tuftonboro is on the list and Patrons will be notified when it is delivered. A new Policy for circulation will be formulated. I. The first Grade will begin coming tomorrow and Story Hour begins today. J Programs are being requested by Patrons and two newer ones are wooden puzzles and Legos and the latest one to be added is an Origami program. All these are available whenever the library is open. K. The Summer Reading Program was once again a success and donations of food have been made to the Food Pantry as a result. L. Christie has signed us up for the Tuftonboro Holiday Festival. We will be selling Home-made Frozen Cookie Dough and nearly new books that are donated. M. The boiler has been cleaned. N. John Levesque has been contacted to repair the sign out front. O. The Panic Button has been tested and was successful. P. Christie shared an energy program that had been sent to the Library. **ACTION:** Christie will share this with Bill Marcussen, who has been working on energy issues, for further discussion in October.

**5. New Business:** A. A discussion of the request for additions to the Capital Reserve Committee resulted in the following Motions. **MOTION:** Mary Ann moved that a request for \$150,000 be made to the CIP Committee. For purposes of discussion Paul seconded the motion. Mary Ann's rationale was that we are two years behind since we have not made a request for the last two years and the Police Department has been give \$75,000 for those years. Paul amended the motion to read \$100,000. Gordon seconded the motion on the amendment and the amendment passed 2-1. The vote on the original Motion failed 2-1. The vote on the Amended Motion passed 2-1. B. The meeting time or day needs to be changed to accommodate Story Hour. It was decided to keep the day the same and move the time to 8:30 AM. All were in agreement.

**6. Old Business:** A. The Library Policies were reviewed. Christie will incorporate changes and amendments and the Policy will be reviewed and voted on at the October Meeting. B. Christie has started a conversation with David Lee regarding future Fundraising.

Meeting adjourned at 9:40

**Next meeting: October 8, 2015 @ 8:30 AM**

Respectfully submitted,  
Mary Ann Murray

