

Minutes of Tuftonboro
Free Library Board of Trustees Meeting
September 8, 2016

FINAL

Present: **Trustees:** Gordon Hunt, Paul Matlock and Mary Ann Murray, **Alternate Trustee :** Marsha Hunter
Director: Christie Sarles

Meeting called to order at 8:30 AM

1.Public Comment: There was no Public Comment

2.Minutes: August Minutes were approved.

3. Treasurer's Report: A. The Treasurer's report was accepted as presented. B. The Treasurer presented 3 special reports regarding Hoppin Funds, Garden Tour and Auction Financial reports. Those reports are included as addenda to these minutes. C. Mary Ann agreed to check in with Holy Rosary Credit Union regarding the CD specials that might be available for the Building Fund monies.

4. Librarian's Report: A. August was very busy with the addition of 24 new Patrons. B. The first grade will start next week. C. Margie O'Donnell will be back for story hour and there are funds in the budget to compensate her. D. Lakes Region Computer has visited the Library and determined that there are no security issues with the way our system works. Karen Koch notified us that another Computer company will come soon to evaluate the system for a possible contract that is being looked at by the Town in light of the loss of Wolfeboro Computer Technology service. E. There have been 2 slip and fall issues at the front entrance. They have been reported to Primex and the Joint Loss Safety Committee will be advised. NOTE: The Trustees completed a survey of the entrances and exits at the close of the meeting and requested that there be more investigation by the Town to correct any entrance/exit issues as soon as possible. F. There have been several Notary Services provided by the Library. G. The Telescope continues to circulate regularly. H. Christie reported on the Old Home Days and shared her thoughts regarding greater Library Presence and participation for next year with the Old Home Days Committee. Thanks to Paul and Dennis for manning the table at the Car Show for the Library. I. The Selectmen have approved a 3.5% increase in salaries. 2% is a merit increase and 1.5% COLA. J. The Friends of the Library have voted to discontinue the Book Sale as a Fund Raiser but donated books will continue to be collected and sold at the Library and nearly new books will be saved for the Christmas sale. Other donations will be evaluated for donation to Planet Earth after possibly having a \$10 per bag sale every once in a while in order to not accumulate too many books. K. Susan Levesque is to be commended for washing and/or dry cleaning the puppet collection as well as washing all the Legos.

5. New Business: A. MOTION: Gordon moved that the CIP request be made for \$100,000.00 for the Library Capital Reserve Account. Paul seconded the motion. Motion passed 3-0. B. Slip and Fall discussion. See NOTE in letter E. under Librarian's report. Christie will bring Parking lot issues to Selectmen on Tuesday, September 13, 2016.

6. Old Business: A. Next Capital Campaign meeting will take place on Saturday October 8, 2016.

A motion was made to go into Non-Public Session.

Motion passed 3-0.

Minutes of non-Public Session are included as an addendum to these minutes.

Meeting adjourned @ 9:55 AM

Next meeting: October 13, 2016 @ 8:30 AM.

Respectfully submitted,
Mary Ann Murray