

Minutes of Tufonboro Free Library Board of Trustees Meeting
September 18, 2014

FINAL

Present: **Trustees:** Gordon Hunt, Paul Matlock and Mary Ann Murray **Alternate:** Sandy Bushman **Directors:** Christie Sarles and Lindalee Lambert

Meeting called to order at 9:02 AM

1. August Minutes were approved as presented. September 3rd Special Meeting Minutes approved as presented. Lee Ann Keathley will continue to take minutes at all the joint meetings of Library Building Advisory Committee, SMP Architects and Trustees.
2. **Treasurer's Report:** A. Accepted as presented. B. Note that on page 2 Marsha has added a line to the Building Fund tally including the funds expended by the Trustees from 2005-2013.
3. **Librarians' report:** A. Christie noted that she had appeared at the Selectmen's meeting on Monday and once again said that books continue to out-circulate all other materials. B. She also noted that the Wi-Fi count is up due to the more accurate counting system. Across the state the List-Serve discussion has indicated that all Libraries' Circulation is down slightly this year. C. The high Limit switch required, as a result of the State Labor Board's inspection, has been installed and the bill will be paid out of maintenance. D. A service call for the heat was necessary due to the fact that the kill switch was off. ACTION Gordon will speak with Howie Bean regarding this as it may have been left off during the routine maintenance. E. Christie will be attending the READS Conference on September 19, 2014 and next week she will attend another conference in Derry. F. Next year's budget will be called for on the 8th of October. ACTION The Library Budget will be approved at the October 9th meeting so there will be a call to the Selectmen to let them know that we will be turning it in on the 10th of October. G. The Wage and Classification Study for the Town has been completed and the recommendation for Department Heads and Directors is that they should be given a 9% increase to bring them in line with the rest of the comparable towns. Some discussion ensued regarding how folks felt this would affect the presentation of the Warrant for a new Library. No action was taken.
4. **New Business:** A. LBAC Committee has nothing new to report. The next meeting will be on September 25th at the Fire Station. This will be a joint Trustees and LBAC meeting with a presentation of preliminary renderings by SMP. B. The following schedule has been set for future meetings to develop and refine the plans for the warrant article: **October 9 and 23, November 6 and 20 at the Library.** C. Christie noted that we should be thinking about potential storage as the Dearborn house will be removed soon. ACTION: The Directors will get prices on Pods, Tilton Trailer and storage plans. D. The budget needs to reflect a greater allotment for fuel as we are not going to be able to get by with what we allotted last year. E. There will be a delayed opening until noon on October 9th due to a meeting on the report of the Wage and Classification Study that will require all employees to attend.
5. **Old Business:** There was no old business discussed except to report that the Birthday party was a huge success and many donations for the new building have been sent in.
6. **Non-Public Session:** It was not necessary.

Next meeting. October 9 , 2014 @ 9:00 AM

Meeting adjourned @ 10:05 AM

Respectfully submitted,

Mary Ann Murray

