

Minutes of Tuftonboro Free Library Board of Trustees Meeting

April 14, 2011

Present: Trustees, Tina Antonucci, Paul Matlock, Mary Ann Murray. Alternates: Marcia Hunter. Librarians: Lindalee Lambert, Christie Sarles

Meeting was called to order @ 4:00 PM

1. Minutes of March meeting were accepted with two corrections to those listed as present. Lindalee Lambert was not present and alternate trustee, Marcia Hunter was present.
2. Treasurer's Report: Marcia needs to have a change of address and a name change for the Fidelity account. Tina will get the paperwork to facilitate these changes. Marcia was looking for a book of deposit slips for the Building Fund account. These are not available and she will continue to use the free slips from the bank.
3. Librarian's Report: Christie pointed out that the circulation was up once again and that circulation of children's books still surpassed DVD's while circulation of adult DVD's slight surpassed books. Christie announced that she will be on vacation from April 18<sup>th</sup> -28<sup>th</sup>. Lindalee will be out on Friday and Saturday the 15<sup>th</sup> and 16<sup>th</sup> of April. Christie will fill in on Saturday and attend the Time Warner Cable Public Hearing. She has answered the list of questions that Time Warner provided to the Library. A Static or permanent IP address is the Library's most important concern as a changing address causes the web page to become unavailable and Time Warner doesn't inform the Library that this is happening. Christie shared her answers to the questions and there was some discussion regarding the possibility of training a staff member to video tape for public access. Mary Ann mentioned that it is important to ask for everything we might want for the future because the contract for cable is usually long term. She also explained that the concern regarding the effect on the salary line of the budget should not be an issue as there are franchise fees that are available for training and payment for Public Access Programming. Tracy Grammar performed in a concert at the Old White Church on Saturday April 9, 2011 to benefit the Library. The Library received \$843.00 for the Building Fund. \$343.00 of this was from the raffle and bake goods sale. John Clayton will be here for the Book and Author Luncheon on April 23<sup>rd</sup>.
4. Old Business: a. Personnel Policy-tabled. b. Anthony Lyon has been appointed by the Selectmen as an Alternate Trustee. c. Tina introduced a discussion regarding the Board's position on a time-line for the New Library. The Board agreed to speak with the Selectmen at the April 25<sup>th</sup> meeting and offer to have the Selectmen have Architect Peter Tenent look into the renovation of the existing building for a Police Station. It was felt that, since the addition to the current Library was completed by Peter's firm, he would have a good sense of what needed to be done to the building and have the necessary drawings available for his research. The Board agreed to offer to loan the money to the Selectmen to initiate this process. It was also decided to continue to ask for money to be added to the Capital reserve fund if a new building is not on the warrant in 2012. Tina said that the question of mitigating the wetlands and building an addition had a come up once again and she felt it needed to be addressed again. She will contact Jim Rines and ask him to send an email for the files to let us know if he felt that there had been any changes in the wetlands or the ability to mitigate them.
5. New Business: The Trustees registered for the Spring Conference and Marcia collected the forms . Tina will contact Tony Lyon and see if he is interested in attending the conference.

Selectmen's meeting appointment @7:15 on Monday April 25

Next meeting May 12, 2011@4:00PM

Respectfully submitted,

Mary Ann Murray