

Tuftonboro Free Library Monthly Trustee Meeting
Minutes of December 10, 2009

Present: Trustees: Tina Antonucci, Liese Gauthier & Mary Ann Murray
Librarians: Lindalee Lambert & Christie Sarles

Meeting called to order at 9:10 AM

1. Minutes of November meeting: Accepted as submitted

The following unanticipated funds were accepted as submitted:

\$2000 from Hamel Family Charitable Trust

\$25 from Jean Tempest

\$75 from Tyler Phillips

2. Treasurer's Report: Due to the snowstorm, Mary Ann will e-mail the report. She will make certain that the report matches the bank statement. The library will end the year in the black.

3. Librarian's Report: During November the library was closed three days due to holidays. Circulation is above last year. Public Service of NH will be sending 2 kilowatts for circulation so that patrons can determine their electricity output. Christie has joined the NH Library Trustees Association Education Committee and will be developing programs for the conference May third in Portsmouth. Christie reported that the Friends of the Library are enthusiastic about fundraising for the new building, and have lined up Chris Brewster to move books for the book sale. Lindalee met with Jane Wilson, John Radcliff and a representative of Atlantic Green Energy about a reflective barrier to go over the insulation in the ceiling of the library. She also attended a webinar demo for a language learning system for adults.

4. Old Business: a. Tina is working on the wording for the warrant article.
b. We are waiting for Time Warner to implement the change over for the telephone. The cost is \$48. The phone bill will then be \$29.99 a month for each phone line.
c. The trustees hope to meet with a representative of Citizen's Bank in January.
d. Tina provided a draft of our Vacation and Sick Leave Policies, and will e-mail further revisions. For the next meeting, we hope to work on Employee Definitions and Overtime.

5. New Business: There was no new business.

The meeting adjourned at 10:50 AM

Next meeting: January 14, 2009 at 4:00 PM

Respectfully submitted,

Liese Gauthier