Minutes of Tuftonboro Free Library Board of Trustees Meeting
December 8, 2011

FINAL

Present: Trustees, Tina Antonucci, Mary Ann Murray. Alternates: Marsha Hunter, Tony Lyon . Directors: Lindalee Lambert, Christie Sarles

Meeting was called to order @ 4:07 PM

1. November minutes were accepted.
2. **Treasurer's Report:** a. A donation of funds in the amount of $5,000 from the Eaglemere Foundation was accepted, $2,500 was unanticipated. A donation of $2,000 from the Hamels was also accepted. A donation of $10,000 earmarked for a new circulation system, software and conversion to the Integrated Library System was also received and notice will be given for acceptance of this unanticipated contribution prior to the next regularly scheduled Trustee's Meeting. b. The overage in supplies was caused by purchase of the AED and this overage has been offset by the donation of the funds for purchasing the defibrillator by Dana and Karol Hamel. Another donation of $100 was also accepted as unanticipated funds.
3. **Librarian's Report:** a. The trees have not been taken down. The Directors will contact Jim Bean again to ensure that he has the job on his agenda. b. There was a slight drop in circulation in November, however, books continue to out-circulate other media. c. The tree lighting was a great success. Over 100 people attended the first annual tree-lighting and enjoyed hot chocolate, refreshments and caroling. There are several people to thank for making this possible beginning with Bob Watson, an electrician, who donated time and materials to repair a timer for the outside lights and install a connection for the tree. Vicki Zimmerschied provided refreshments and has also baked a gingerbread train that will be raffled off at the Polar Express program on Friday December 9, 2011. David Lee, Terry Smith and Alex Hunt of Bradley's Hardware provided the lights for the tree. Thanks also go to Chris Brewster and Shannon Merrin of the Friends of the Library for pulling this together so quickly. d. The CIP Committee report was positive about the future of a new Library building. e. Lindalee Lambert reported on a new program with the Brownies and Daisies of the Girl Scout Organization. She had the troop at the library to share her story of needlework in her family.
4. **Old Business:** a. Personnel Policy - tabled. b. The Friends of the Library held their meeting and elected Chris Brewster as President and Shannon Merrin as Treasurer. c. The Directors looked for guidance with Patience Jackson's report. She had responded to the question regarding the use of Wisconsin statistics. ACTION: The Trustees directed the Directors to send the corrections and edits to Patience and to ask her to quote the fact that Massachusetts Libraries use these guidelines and to submit a new draft for review at the January meeting. d. Bumper Sticker/ Background Buzz-Paul. Chris Brewster had an interesting comment regarding wanting people to look at the Library as their "living room". ACTION: Mary Ann will talk with Paul about the possibility of using this in some way on the car magnets/bumper stickers.

5. **New Business:** a. Mary Ann raised the question of changing the two alternates to the board to regular trustees. There was some discussion surrounding the ability to get five trustees. ACTION: Tina asked Mary Ann to investigate the process to do this with the Local Government Center. b. There was discussion regarding ways to show appreciation to the volunteers and Dolly Thompson and Ron LaBranche. ACTION: The Directors will choose appropriate gifts and the funds will be made available.

Meeting adjourned @ 5:10
Next Meeting January 12, 2012 @ 4:00 PM
Respectfully submitted,
Mary Ann Murray