

Minutes of Tufonboro Free Library Board of Trustees Meeting
December 12, 2013

FINAL

Present: **Trustees:** Gordon Hunt, Mary Ann and Paul Matlock **Alternate:** Marsha Hunter **Directors:** Christie Sarles and Lindalee Lambert

Meeting called to order at 9:00 AM

1. November Minutes were approved as presented after correction to the word DRAFT instead of FINAL
2. **Treasurer's Report:** A. Accepted as presented. B. Marsha will speak with People's United Bank to discuss the interest rates on a CD for HOPPIN PDIP. C. Fidelity Accounts were straightened out and both Gordon and Paul received notice that they are named on the account. D. The Hamel Contribution came in and has been placed in Collection Development.
3. **Librarians' report:** A. November numbers were slightly lower possibly due to the lower numbers of open days. The tree lighting and Polar Express went very well and were attended by at least 75 people each. There was some overlap in attendance but for the most part not all attendees were at both events. C. On Saturday the 7th of December Lindalee helped make 35 Gingerbread Houses and was grateful to the parent who went home to get more graham crackers to help with the overflow crowd. D. The "ugly" Christmas Decorations are getting a lot of attention and everyone seems to be enjoying the theme. E. Lindy Greenwood is donating her Mother's Grandfather Clock to be raffled off. ACTION: Christie and Lindalee will visit her to arrange for transport to the Library. It was felt that February would be a good month to raffle this off.
4. **Old Business:** A. The Budget Committee Meeting went well even though the appointment was an hour later than scheduled due to a lengthy discussion of a salary scale for the Town employees. The only question on the Library Budget revolved around the shared position of Director and how the Health Insurance worked. It passed unanimously. B. CIP Committee came back to Gordon with a figure of 2 million with the rationale that it presented the best "optic". C. The proposed parking changes submitted by Peter last month will not be necessary since Gordon, Andre and Peter walked the property and viewed the actual wetlands. Andre will ask Jim Rines to provide the topographic map with wetlands indicated.
5. **New Business:** A. The Building Plan still needs to be presented to the Budget Committee. There was some discussion regarding the mortgage proposal and how the New Library would affect Tax bills. Christie shared that the last time the Library was on the Warrant that Jack Widmer had researched possible terms for the Mortgage. MOTION: Mary Ann made the motion that Jack Widmer be asked to check with Northway Bank regarding 15 and 20 year terms. Paul seconded the motion and motion carried. Gordon will ask Jack to check these figures.

Next meeting. January 9, 2014 @ 9:00 AM

Meeting adjourned @ 9:58 AM

Respectfully submitted,
Mary Ann Murray