

TUFTONBORO FREE LIBRARY MONTHLY TRUSTEE MEETING
Minutes of February 12, 2009

Present: Trustees: Tina Antonucci, Liese Gauthier & Mary Ann Murray
Librarians: Christie Sarles and Lindalee Lambert
Guests: Carolyn Sundquist

Meeting was called to order at 3:08PM

Minutes:

Minutes were approved.

Treasurer's Report

Liese reported that she is still squaring up the funds that were to have been expended in 2008 but is almost finished with reconciling how those funds should be recorded. The budget is on track with 7.98% expended.

Librarian's report

Circulation was slightly down and again that was attributed to snow days when the Library was closed. The new addition of the snowshoes has gone well and the snowshoes are being checked out regularly.

Old Business

Ceiling Paint and wall paint are completed.
\$1,000.00 remains payable to Ron LaBranche

The Warrant Article and Budget hearing went well. There were only two questions. One person asked if it was the same project from 2007 and there was another question as to why we were budgeting the entire amount if there was already one year's worth of payment on hand or pledged. Both questions were addressed to the satisfaction of those in attendance.

The informational Open House for Saturday February 14th was discussed at length and the plans for the program were finalized.

The Action Plan for voter education was also discussed at length and it was decided to concentrate efforts on a voter education postcard to be sent just prior to Town Meeting. The Friends of the Library will help with that. Bookmarks continue to be placed in books that are checked out. Lastly a telephone list of registered voters will be available for the Friends and Trustees to contact voters to encourage them to come out and support the Warrant Article, which will be first on the list of Warrant Articles.

New Business

The IRS Compliance Review was attended by Liese Gauthier and Carolyn Sundquist. The IRS wants either the Town or the Treasurer of the Board of Trustees to be responsible for the entire Library budget. This would mean that Liese would have to do the payroll or we would have to hire an accountant. The consensus was that the Trustees would like to remain in control of the funds but some changes need to take place as payroll preparation is not a volunteer position. The discussion at the compliance check also included the difference between independent contractors and employees. There will be a follow-up letter coming from the IRS and the Board felt that it would be wise to wait and see the recommendations from the IRS before any further discussion. It was noted that many other libraries in the State are also dealing with this same issue and perhaps we should look to the State Board of Trustees and also legal counsel.

Meeting adjourned at 6:10PM

Next Meeting March 12, 2009 @ 4:00 PM

Respectfully submitted,
Mary Ann Murray, Secretary