

Minutes of Tuftonboro Free Library Board of Trustees Meeting
January 19, 2012

FINAL

Present: Trustees, Tina Antonucci, Mary Ann Murray, Paul Matlock and Alternate: Marsha Hunter, Directors: Lindalee Lambert, Christie Sarles

Meeting was called to order @ 4:05 PM

1. December minutes were accepted with three changes. The word FINAL was reverted to DRAFT in the Treasurer's Report Jay was edited from the Hamel names under letter b. and Under New Business the word staff under letter b. was corrected to read volunteers and Dolly Thompson and Ron LaBranche
2. **Treasurer's Report:** a. HOPPIN money will be withdrawn and deposited into Collection Development Account in the amount of \$1,364.18 in accordance with the agreement. Corrections and additions to the annual treasurer's report will be emailed to the Trustees.
3. **Librarian's Report:** 1. The trees have not been taken down. ACTION: Tina will contact the Selectmen via email and ask them to give us direction as to what to do regarding the removal of these trees. 2. The annual report was close to last year with a significant decrease in circulation during the month of July. This drop-off was noted by many of the libraries in the lakes region and indications were that the numbers of tourists and visitors was down. 3. Patience Jackson responded to the questions on the space needs report that she provided. ACTION: Lindalee Lambert will contact her and request a final report. 4. The \$5040.00 from the Friends of the Library for the "Wish List" has been received. The money for the Building Fund and Patience Jackson's report will come later. 5. Diedre Zimmerscheid will cover Jennifer Caldwell's hours until the budget is approved and funds become available to hire a new desk assistant.
4. **Old Business:** a. Personnel Policy - tabled. b. Acceptance of Eaglemere foundation donation of \$10,000 postponed to February due to time needed for public notice. c. Mary Ann reported on her research of the process for increasing the number of Trustees through the Local Government Center. The process is the filing of a warrant article at Town Meeting. There was some discussion and Mary Ann made a motion to approach the Selectmen to ask that they include a Warrant Article at 2012 Town Meeting increasing the number of Trustees from 3 to 5. The motion failed to gain a second. d. Staff and Volunteer gifts. Discussion centered on the fact that Library Staff did not receive gifts only volunteers and Dolly Thompson and Ron Labranche were recognized with a small gift. There was discussion as to whether to continue this practice. ACTION: Mary Ann will contact the President of the Trustees Association to look for guidance from other Trustees. The Directors were presented with a Thank-you Card and a Gift Certificate to Spider Web Gardens.
5. **New Business:** a. Annual Report was accepted with a minor change adding the words "these deficiencies can not be resolved while the Library remains in its current outgrown space. b. HOPPIN money see Treasurer's Report a. c. FOL Meeting Update. The new President and Treasurer are doing very well and have an ambitious Agenda. The meeting times have been scheduled during times when the Library is closed. Since the Director's job description includes attendance at these meetings and it is difficult to use "Comp" time the Trustees discussed what action needs to be taken. ACTION: Tina will speak with Chris Brewster. The Director on duty was directed not to attend the next meeting and the Trustees will try to attend on February 7, 2012 @ 5:30. e. The budget meeting will be January 24, 2012.

Meeting adjourned @ 5:45

Next Meeting February 9, 2012 @ 4:00 PM

Respectfully submitted,

Mary Ann Murray