

Minutes of Tuftonboro Free Library Board of Trustees Meeting  
July 12, 2012

FINAL

Present: Trustees, Gordon Hunt and Mary Ann Murray Alternates: Marsha Hunter and Anthony Lyons Directors: Christie Sarles and Lindalee Lambert

Meeting was called to order @ 3:30 PM

1. June Minutes were accepted with the change in the time of the meeting to 3:30.
2. **Treasurer's Report:** a. Treasurer's Report was accepted as presented.
3. **Librarian's Report:** a. Books continue to out-circulate all other materials. There have been several days where 300+ materials were circulated and also several days on which 400+ materials were circulated. b. The Art and Artisan sale will take place in August to continue raising money for the Building Fund. Trustees were asked to solicit donations. c. The question regarding loaning of Library furniture and equipment came up and an amendment to the Library Policy manual was suggested. ACTION: A motion to create a policy statement regarding the loan of furniture and equipment was made and will be voted on at the next regularly scheduled meeting of the Board of Trustees. Motion: Library Furniture and equipment is for the use of the library functions and due to liability issues is not available for loan to the general public. Motion carried 3-0 d. The Summer reading program is going well and all the other programs are moving along well.
4. **Old Business:** Personnel Policy discussion resulted in the following actions. ACTIONS: Directors were asked to contact the NHLTA Attorney and ask for a letter of engagement that would include an estimate of the time that she felt it would take for her to review the newly amended policy. The board felt that 2 hours would be a benchmark. Directors were also asked to call Town Attorney Sager and have him provide a quote.
5. **New Business:** a. The Wolfeboro Oil bill was paid from Library funds as the Selectmen asked that the Library pay the second portion of the bill since they had already paid part of the repairs to the boiler from the contingency fund and that the fund was only \$5,000+ or -. They offered help if the Library was short of funding at the end of the fiscal year. b. The Book and Bake Sale was up \$300 over last year, even though the hours were cut from last year. Donations continue to come in. Everything went very smoothly. c. The Historical Society Community Day will be held on August 18, 2012 from 10AM-2PM. Marsha Hunter offered to sponsor the Library table again this year. Trustees agreed to participate. The table will offer our brochure, coffee and mugs, historical books related to NH and decals. d. Christie asked permission to call Peter Tennant to discuss the changes to the current plans for a new Library that he feels might be in order in light of the growth of the use of technology and e-books. Trustees agreed.

Meeting adjourned @ 4:32PM

Next Meeting August 9, 2012 @ 3:30 PM

Respectfully submitted,

Mary Ann Murray

