

Minutes of Tuftonboro Free Library Board of Trustees Meeting
June 14, 2012

FINAL

Present: Trustees, Gordon Hunt, Paul Matlock, Mary Ann Murray, and Alternates: Marsha Hunter Directors:
Christie Sarles and Lindalee Lambert

Meeting was called to order @ 9:00 AM

1. May Minutes were accepted with changes to treasurer's report indicating that it is the Fidelity money that needed the address changes and the withdrawal was from Fidelity Hoppin.
2. **Treasurer's Report:** a. Treasurer's Report was accepted as presented. b. Discussion centered around re the low return on investments in Fidelity. ACTION: Gordon will check on the investments regularly as reports are only issued quarterly.
3. **Librarian's Report:** a. The monthly statistics are now in an excel spreadsheet format allowing more interesting reporting and comparisons of the statistics. b. Other materials out circulated books for the first time but only by 10 pieces. c. A decision on the purchase of a plan for heating oil was unanimously tabled until September after discussion. The boiler repairs are complete and the technician, John , will return in September to clean and check the boiler as there would not be a sufficient call for heat for the boiler and sensors to be checked properly at this time.
4. **Old Business:** a. Personnel Policy –The final changes were made to the policy and approved by the Trustees. ACTION: Christie will make the changes and send a copy to the Trustees for review and then she will send the entire Policy to the attorney of the NHLTA for review and approval. b. NHLTA Conference: Paul and Mary Ann Shared information that they learned at the conference. a. There was discussion regarding the future space needs of the Library in light of the rapidly developing technology. Christie shared that she and Lindalee would be looking over the existing plans for a new Library with this thought in mind. b. The Fund Raising presentation by Pete Caesar was excellent and the Trustees discussed having Pete come to a future meeting to plan for the Fund Raising process.
5. **New Business:** a. Operating hours were discussed. Gordon asked why the Friday hours were chosen and he wanted the staff to keep a check on what was being circulated during the evening hours. ACTIONS: Christie will send the Trustees the survey that was done in past years for review. Staff will do an informal check of materials circulated during the hours on Friday evening after 5:30. b. The Book and Bake Sale is moving along with thanks to all the volunteers and especially Paul and Sarah Matlock.

Meeting adjourned @ 10:45 AM

Next Meeting July 12, 2012 @ 3:30 PM

Respectfully submitted,
Mary Ann Murray