

Minutes of Tufonboro Free Library Board of Trustees Meeting
June 12, 2014

FINAL

Present: **Trustees:** Gordon Hunt, Mary Ann Murray and Paul Matlock **Alternate:** Marsha Hunter **Directors:** Christie Sarles and Lindalee Lambert **Guest:** Sandy Bushman

Meeting called to order at 9:00 AM

1. May Minutes were approved with the typographical correction of letters, indicating topics, in the Librarian's Report.
2. **Treasurer's Report:** A. Accepted as presented. B. Tomb Funds monies have been received from the Trustees of the Trust Fund in the amount of \$840. C. Marsha presented an analysis of the General Fund Money Market Account. After some discussion regarding the cumulative excess which has been building over the last 10 years due to generous patrons donating unrestricted gifts, Mary Ann made the following motion. **MOTION:** The amount of \$32,411.00, representing a cumulative excess in the General Fund, will be included in the new Building Fund CD (total \$157,411); the previous CD (\$110,389.63) matured last month and was temporarily transferred to the Building Fund Money Market Account
3. at People's United Bank. Motion was seconded by Paul. **MOTION** carried.
4. **Librarians' report:** A. Books continue to out circulate all other materials. B. Christie reported to the Selectmen at their Monday meeting. C. New statistical analytics of website visits were presented. The Library Catalogue does not appear because the server is in the cloud. Further information regarding these statistics will be forthcoming. D. There was discussion regarding Technology and cost of e-reader and audiobook downloads. The Library has a subscription with the Consortium at the cost of approximately \$500.00 per year allowing us to download E-books and Audiobooks. E. The summer reading program is going along well with the same theme Food for Thought. F. The Friends have re-scheduled the Library Birthday Party for August 16 and made plans for a balloon clown, musical entertainment and refreshments. The Governor will send a proclamation which will be read by the State Librarian. The Selectmen have been asked to save the date and a list of invited guests will be drawn up. G. There was a brief discussion regarding a few complaints surrounding a patron's behavior and the Directors will handle the matter. H. The Library was included in an energy audit provided to the Town by the NH Electric COOP. A report will follow. I. The Knight Security contract required a signature. **ACTION:** Gordon signed the contract.
5. **New Business:** A. Sandy Bushman will be sworn in ASAP as an Alternate Trustee. B. BOS Building Committee discussion centered around the review of the Mission Statement, updates to Gordon who had not received information regarding the work session with the Selectmen held on 6-2-14 and the organizational meeting held on 6-9-14 for the Library Advisory Committee. The Committee will hold its first formal meeting this evening 6-12-14 at 7:00 PM in the Hamel Meeting Room. C. **MOTION:** A motion was made by Mary Ann and seconded by Gordon to appoint Paul Matlock as the Trustee representative to the Advisory Committee. Motion carried. D. The Trustees will all make every effort to attend all of the meetings and the Trustee Representative's vote will reflect the majority opinion when possible. E. There will be no change regarding purchase of the oil on the daily rate plan.
6. **New Business:** A. The Trustees who attended the Trustee Conference complimented the presentations. They attended many of the sessions presented by Architects and Trustees involved in building programs, fundraising and warrant articles for buildings. Much valuable information was gleaned from these presenters and this will be very helpful as we move forward with the new Advisory Committee.

Next meeting. July 10 , 2014 @ 9:00 AM

Meeting adjourned @ 11:00 AM

Respectfully submitted,

Mary Ann Murray