

Tuftonboro Free Library Monthly Trustee Meeting
Minutes of March 8, 2010

Present: Trustees: Tina Antonucci, Liese Gauthier & Mary Ann Murray
Librarians: Lindalee Lambert & Christie Sarles

Meeting called to order at 4:10 PM

1. Minutes of April meeting: Approved

2. Treasurer's Report: Mary Ann needs to alter the supplies and equipment lines. The following unanticipated funds were accepted as submitted:

\$175 towards collection development in honor of Sally Andersen's father

3. Librarian's Report: Lindalee has been working on the State Report. Dennis created a new spreadsheet that will double as the State Report and the trustee's report. On request from the state, the directors are purging outdated patrons from the files. Staff evaluations were completed. There is inadequate coverage for vacation time requested in May. The library lacks staff and funds to cover, and so staff may need to take unpaid leave so that we can pay for coverage. A used computer was donated to the library.

4. Old Business: a. Warrant articles: Passed at town meeting

b. Personnel policy: Tabled to April meeting

c. Staff survey: The trustees appreciate the staff's feedback. Overall, the staff is content and happy in their positions. The trustees would like to address requests for improved working conditions. Therefore, Christie will call the town office concerning group health insurance and toaster ovens. Screens will be purchased to create a private area for staff lunches. The trustees would like to provide a picnic table outside, and the Friends of the Library will be asked for possible assistance. The directors would like to provide more avenues for communication with the staff.

5. New Business: a. Christie will find out about the 2010 town yard sale. There is a Friends meeting next week.

The meeting adjourned at 5:06 PM

Next meeting: April 8, 2010 at 4:00 PM

Respectfully submitted,
Liese Gauthier