

Tuftonboro Free Library
Minutes November 12, 2009

Meeting called to order @ 4:05 PM

Present: Christie Sarles, Lindalee Lambert, Mary Ann Murray, Tina Antonucci and Mike Phelps

The October Minutes were accepted as submitted.

The Unanticipated funds were accepted as submitted.

\$50 from Judy Herr for Collection and Development

\$50 from Judy Herr for the Building Fund

\$25 Mountain Shadows for Programs

Treasurer's Report: Supplies are over budget due to an incorrect placement of copier contract which will be corrected. Maintenance is over due to necessity of replacing circulator pump in the heating system. There was discussion regarding the budget and where we stand at this point in the year. Mary Ann is investigating banks in the area and is researching the best interest rates. She and Tina will try to get to Citizen's bank to discuss the options as they seem to have the best interest rates. Citizen's will come to a meeting to help us explore the options. Mary Ann has also contacted Time Warner and looked into switching phone services.

Librarians' Report: There has been an average of 95 patrons served each day. The meeting room has been used frequently. Both Directors have been working diligently at weeding the collection to minimize the space needs as well as to prepare for the implementation of Open Source a new cataloguing system. Tuftonboro has been chosen to do a trial run of the system. The Librarians were directed to use common sense precautions with regard to the H1N1 Flu. The library will be closing at 5:30 on the Wednesday before Thanksgiving and will be open from 10-2 on Christmas Eve. A call has been placed to Ed Fayle regarding the Polar Express Program. Hopefully he will be able to present the program on a Friday evening when the Library is already open. The Book and Author Luncheons will be changed to the fourth Saturday in the month beginning in January and running through April. This has been done to accommodate more people, especially those who are working. The first author will be Titia Bozuwa. On the 24th of November there will be an in-service at the Tuftonboro Central School for teachers regarding down loading Audio Books. There are two new volunteers doing community service and the volunteer and new hire packets have been updated by the Directors.

Old Business: The 2010 Budget passed the selectmen and the budget Committee with flying colors. The Trustees expressed their concern that nothing has been placed in the 2010 Warrant for the Library Construction Project.

New Business: Discussion centered around the Artist's Rendering of an addition to the new library and the loaning out of the blueprints to the existing Library. It was determined that the blueprints should be classified as Reference Materials as they are the only copies that we have. The Sick Leave and vacation policy will be the focus of the Personnel Policy discussion for the December Meeting.

Next Meeting: December 10@ 4:00 PM

Respectfully submitted,

Mary Ann Murray for Liese Gauthier