Tuftonboro Free Library Monthly Trustee Meeting
Minutes of November 18, 2010

Present: Trustees: Tina Antonucci, Liese Gauthier, Mary Ann Murray
Librarians: Lindalee Lambert, Christie Sarles
Alternate Trustee: Marsha Hunter

Meeting called to order at 4:04 PM

1. Minutes of October meeting: Accepted with changes
2. Treasurer's Report: Marsha prepared the Excel report and is using QuickBooks. Marsha needs a copy of next year's budget so that she knows what funds are anticipated. The funds will be reported for the fiscal month, not from meeting to meeting. The Building Fund CD will mature on 11-25-10 at $29,239.40. We will add $5,000.00 from the Building Savings Account and roll it over into another 9 month CD. Tina will look into CD rates at local banks.
3. Librarian's Report: Diedra Zimmerscheid is a new and very capable volunteer working on Saturdays. The directors attended two conferences and learned about methods of dealing with disruptive behavior and gleaned suggestions from book reviews. The state librarian, Michael York is working on an operating system through the state library. The directors are working on updating the web page and would like the trustees to review the page. The book club will now be considered a library program. The Comfort Quilters donated twenty-one quilts to children's charities.
4. Old Business: a. Personnel Policy: Tabled to January.
   b. Budget: The operating budget was approved 6-1 by the Budget Committee. The CIP recommended $50,000 for the library's capital reserve in their report for the Selectmen.
   c. Other: Time Warner will continue to provide a free fax line to the library.
5. New Business: a: Holiday Hours: Like last year, the library will be open until 5:30 the Wednesday before Thanksgiving; will be open from 10-2 on Christmas Eve (and staff will track patron use); and New Year's Eve until 5:00.
   b. Liese will not run for reelection.
   c. Mary Ann would like to move toward a five member board of trustees. This would need to be voted on by the town. Mary Ann would also like to move forward with buildings in the town, and is interested in a conditional warrant article.

The meeting adjourned at 5:34

Next Meeting: December 16, 2010 at 4:00pm

Respectfully submitted,
Liese Gauthier