

Minutes of Tuftonboro Free Library Board of Trustees Meeting
November 13, 2014

FINAL

Present: **Trustees:** Gordon Hunt, Paul Matlock and Mary Ann Murray **Alternate:** Marsha Hunter **Director:** Christie Sarles

Meeting called to order at 9:04 AM

1. October Minutes were approved with the following corrections. Under Treasurer's report: change the word month to quarter under letter B and add " when it was agreed that the general fund Money Market will be used for HOPPIN money only." under letter D after This Action was tabled until later in the meeting.
2. **Treasurer's Report:** A. Accepted as presented and reflects the changes made at the October Meeting with the Money Market holding the HOPPIN money and all general Funds are now held in the NOW account B. Marsha reported that the total now raised through private donations for the building fund now exceeds \$250,000. C. Marsha also shared with the Trustees the report from the Trustees of the Trust Funds regarding the Tomb Funds.
3. **Librarians' report:** A. Books continue to exceed circulation of all other materials. B. Christie noted that the casual users, those folks who just stop in to visit, view the exhibit or read the newspaper or a magazine and do not check out any materials, has once again increased and that the wifi has been undercounted until the new system to track its usage was put into place. C. There will be a meeting on Thursday November 20th with SMP, the Trustees and Staff at the Library to review the latest proposal for the New Building. D. Christie reported that the "Door Count", the average number of users through the doors on a daily basis, had been questioned and she provided the hard figures that are actual counts made during three different weeks during the year and these counts are then divided by the number of days that the Library is open. The daily count is 67 users on average per day that the Library is open. E. She also mentioned that activity is up over last year's count even though circulation is slightly down. F. She also presented the information that in 2008 when ebooks were first introduced that there were only 32 unique users and now there are 125 unique users.
4. **New Business:** A. Christie presented the revised Library Budget reflecting the changes made in the salary line. B. The second invoice from SMP arrived and Gordon delivered it to the Selectmen and Lloyd and Carolyn said that it would be taken care of. C. Gordon and Dave Ford went down to meet with the Architects, , to discuss the latest revision of the plan. D. **MOTION:** Gordon made the following motion: It is in the best interest of the Community and the needs of the Library that the building be no less than 8,800 square feet. Paul seconded the motion. Motion carried 3-0.
5. **Old Business:** A. The Library Directors Evaluation Forum was full and we will need to wait until the next time it is offered to attend.
6. **Non Public Session:** Not necessary.

Next meetings.

Special Joint Meeting of LBAC, SMP and Trustees and Staff at the Library
November 20, 2014 @2:00 PM

Regular Trustees Monthly Meeting, **NOTE Date Change**
December 18, 2014

Meeting adjourned @ 10:20 AM

Respectfully submitted,

Mary Ann Murray

