

# Tuftonboro Free Library Monthly Trustee Meeting

Minutes of October 15, 2009

**Present:** Trustees: Tina Antonucci, Liese Gauthier & Mary Ann Murray  
Librarians: Lindalee Lambert & Christie Sarles  
Guests: Carolyn Sundquist, Selectman & Jane Wilson

Meeting called to order at 4:00 PM

**1. Energy Committee:** Jane spoke of three possible strategies that could be installed to save energy at the library:

1. Solatube- This is a solar light that directs light from the sun to the interior of the building. It has a ten-year warranty and is easy to install.
2. Window Mesh- screens out UV and heat coming in through the windows.
3. Ceiling Film- blocks rising heat in the winter.

Jane believes that there could be funds from the recovery act for energy conservation available for these projects. The Energy Committee will write the grants.

Jane Wilson departs at 4:30

**2. Minutes of September meeting:** Approved.

**3. Treasurer's Report:** Mary Ann will change the furniture/equipment line to reflect the Porter Office Machine expenses. They were filed under supplies. Furniture/ equipment expenses are high for the year due to purchased bookshelves. Mary Ann is learning quickbooks and will look for good deals on checks. Mary Ann is also researching interest on accounts. Our checking is at .25% and savings is at .5%. We would like to find higher interest rates and may place the building funds into a CD or PDIP. Christie recommended Financial Advisor David Monroe of New York Life in New Durham.

**4. Librarian's Report:** Library use is up including circulation and wifi. Story time is running. Jane Wilson is filling in for Jennifer, who is out due to illness. Christie updated the Alarm Central Information. Wolfeboro Oil fixed the circulator pump on the boiler. Mary Ann and Lindalee will attend the Policy Workshop. Christie has joined the Tuftonboro Forum.

**5. Old Business:** a. The CIP committee placed the library on the schedule for 2012 and will not put in any money for the library this year. They placed \$85,000 in for 2011 to be used for planning a new building. The Trustees will work on warrant articles to preserve the \$85,000 (from the 2006 warrant article) and start a capital reserve fund using the money. Carolyn confirmed that the \$85,000 has already been raised and appropriated through taxes from the 2006 warrant article.

Mary Ann proposed to go ahead with a petition article for a new library in 2010, as interest rates are still low. This idea was met with reservation due to the economy, public safety building and the uncertain use of our current building. Liese suggested that we gently remind the selectmen and budget committee that we are prepared to build if there is no public safety building warrant article for 2010. The trustees will possibly meet with the selectmen on Oct. 26<sup>th</sup> and the budget committee on Tuesday, Nov. 3<sup>rd</sup>.

b. The new hours are a success.

c. Personnel Policy: tabled

d. The 2010 Budget was turned in and we are waiting to meet with the selectmen.

**6. New Business:** a. Hoppin Fund: in 2010 we will deduct \$1367.97 from the 2008 funds as well as the \$1192.03 that we carried over from 2007.

The meeting adjourned at 5:48 PM

Next meeting: November 12, 2009 at 4:00 PM

Respectfully submitted,  
Liese Gauthier