

Minutes of Tufonboro Free Library Board of Trustees Meeting
April 10, 2014

FINAL

Present: **Trustees:** Gordon Hunt, Mary Ann Murray and Paul Matlock **Alternate:** Marsha Hunter **Directors:** Christie Sarles and Lindalee Lambert **Selectmen:** Carolyn Sundquist and Lloyd Wood **Guests:** Joe Kowalski, Shannon Merrin, Terry Smith and Sue Weeks

Meeting called to order at 9:00 AM

Due to the Selectmen's schedule Item 4.) A. on the agenda was discussed first. The Selectmen had been invited to the Trustees meeting to discuss how to move forward with the building plans. Gordon presented the three questions that we felt needed to be addressed in order to move forward: What are their plans for the Dearborn Property? What would be the charge to a citizen committee to move the building forward? What would the disposition of the current building be? A lively discussion followed with Gordon presenting a plan for a two level walk-out Library to be built on the Dearborn Property, that was presented to him and the Selectmen by Skip Hurt. The wetlands mitigation was discussed and it was suggested that perhaps the State would offer an opinion on the likelihood of that being approved. Christie offered that such a letter already exists. The Selectmen indicated that a citizen committee would be appointed by them to discuss moving forward with this project and the Committee would include representation from the Selectmen, the Trustees, the staff and general population. It was decided to have a Community Forum in May and the Selectmen will have appointed a Building Committee and the Trustees will plan the Forum. The Selectmen have not made a final decision regarding the disposition of the Dearborn Property and they also had no further indication of any intent to join the Library project with the Police Station. They took the questions under advisement and said they would discuss them further. It was generally felt that education of the citizens needs to be front and center so that the voters have a clear understanding of the project and that there be few unanswered questions close to Town meeting.

1. March Minutes were approved with the correction of two typographical errors.
2. **Treasurer's Report:** A. Accepted as presented. B. Treasurer asked about adding to the existing Building CD when it matures in May. ACTION: Mary Ann made a motion to increase the Building CD to \$125,000. it was seconded by Paul and the motion passed.
3. **Librarians' report:** A. Books continue to out circulate all other materials. B. Christie suggested that perhaps one of the Directors should make a report to the Selectmen on a monthly basis. ACTION: She will check in with Lloyd Wood to see if this is possible. C. The company to study the job classification and salary scale has been hired and will be meeting with all Town Staff on April 17th. The Library will be closed for the morning and will open at 12:30 after the meeting.
4. **New Business:** A. See notes at the top. B. Election of officers. ACTION: Officers agreed to remain in their positions. C. Gordon asked about post winter clean-up. Parking lot needs to be repainted and other spring maintenance will be done. D. State Trustees meeting May 19th. Paul and Mary Ann will be going Gordon will try to make an effort to get the day off in order to attend. ACTION: Mary Ann made the motion that one of the Friends should be asked to attend. Paul seconded the motion. Motion passed. Terry Smith will ask David Lee to attend, as he has done so in the past. E. Sue Weeks came in to explain that the Trustees of the Trust Funds are in the process of hiring Edward Jones Investment to advise them regarding the funds, as none of the Trustees have expertise in the field. Kevin Lawlor from Edward Jones will be advising the Trustees. The Tomb Funds need to be dispersed and the Trustees need to send a letter requesting the disbursement. ACTION: Paul will write the letter to be held by the Trustees of the Trust Fund requesting the annual distribution until further notice.
5. **Old Business:** A. A discussion surrounding the appointment of an alternate to replace Anthony Lyon resulted in the suggestion of Sandy Bushman's name. ACTION Gordon will follow up on this and if she is willing he will ask the Selectmen to appoint her. B. Gordon asked for the three names that each Trustee would put forth to the selectmen on a building committee. The following names were presented: Jim Allen, Peggy Donaher, Dave Ford, Skip Hurt, Carla Leutin, James Nisbet, Charles Townsend and Dave Warren.

Next meeting. May 8 , 2014 @ 9:00 AM

Meeting adjourned @ 10:35 AM

Respectfully submitted,

Mary Ann Murray