

Minutes of Tuftonboro Free Library Board of Trustees Meeting
August 8, 2013

FINAL

Present: **Trustees:** Gordon Hunt, and Mary Ann Murray, Paul Matlock **Alternate:** Anthony Lyon **Directors:** Lindalee Lambert and Christie Sarles

Meeting called to order at 11:05 AM

1. July Minutes were accepted as presented.
2. **Treasurer's Report:** A. Accepted as presented. B. The check from the Tomb Fund for the building Fund arrived in the amount of 22,437.06. ACTION: Mary Ann will check to see if a Thank-you has been sent and get back to Christie for an address if one has not been sent. C. Christie questioned the status of the Lynley Hall pledge. ACTION: Gordon will send him a letter asking if he intends to keep the pledge.
3. **Librarians' report:** A. The Summer reading program numbers a down considerably. Christie has checked the List serve and numbers are off throughout the State. B. The Circulation system is up and running with about 20,000 items remaining to be converted. The challenges are being met. C. Gordon reported that the outside painting will be completed before the bad weather sets in. D. Circulation is up and patrons are being patient with the new system.
4. **Old Business:** A. The survey has been printed and Gordon will pay for postage and deliver them to the various Post Offices. B. The Community Day table will be manned by Gordon and Anthony as neither Mary Ann nor Paul are available that day.
5. **New Business:** A. Gordon reported on the meeting with the Architect, Construction Manager and Selectmen. He shared the information sent for Architectural Fees from Peter Tennant to enable the Construction Manager to obtain an initial opinion regarding initial project costs by mid –October 2013. After some discussion with regard to the work already completed and what needs to be done to be able to get reasonable estimates of the cost to come to Town Meeting with. Paul moved that we authorize the requested expenditure of \$15,000.00 from the Building Fund Money Market Account. Mary Ann Seconded the motion and the motion carried unanimously. B. Marsha will be asked to purchase visa gift cards as an honorarium for the staff, excluding the Directors, from the Eaglemere donation for the purchase and implementation of the new circulation system. This request was made after discussion of the extra effort that the staff had to put in to implement this system. Paul made the motion and Mary Ann seconded it. Motion carried unanimously. C. Marsha had offered to donate the cost of the survey. Due to the cost it will be temporarily charged to supplies and Marsha will be contacted regarding her donation.

Respectfully submitted,
Mary Ann Murray

Meeting adjourned @ 11:55

Next meeting September 12, 2013 @ 9:00AM

PLEASE NOTE TIME CHANGE BACK TO 9:00 AM

