

Minutes of Tuftonboro Free Library Board of Trustees Meeting  
December 13, 2012

FINAL

Present: Trustees: Gordon Hunt, and Mary Ann Murray Paul Matlock 9:30AM Alternate: Anthony Lyon

Directors: Christie Sarles and Lindalee Lambert Guest: Architect Peter Tennant 9:20AM

Meeting was called to order @ 8:58 AM

1. November Minutes were accepted as submitted
2. **Treasurer's Report:** a. Treasurer's Report was accepted as presented. There are unexpended funds for 2012 which will remain in the Library's General Fund.
3. **Librarians' report:** a. Books continue to out-circulate other materials. November's numbers are up over last year. b. The Tree lighting was a success and about 65 people were in attendance. Adam Thompson brought the fire truck over for the children to view . Perhaps next year the school band will be asked to accompany the singing. C. The Polar Express was a sell out with 72 attendees. d. The Ginger Bread House Contest will be judged on Saturday the 15<sup>th</sup>. Mary Ann and Gordon agreed to judge.
4. **Old Business:** a. A motion was made by Mary Ann and seconded by Paul to accept the Personnel Policy as amended. MOTION carried unanimously. ACTION: The Directors will distribute the new Policy to the Employees. b. The Budget meeting with the Selectmen went well. The Selectmen recommended the Budget. They are also on record as having formally voted that the current Library would be used for the Police Station once the New Library is approved.
5. **New Business:** a. The Budget Committee approved the 2013 Budget as presented with one question regarding the collection and handling of overdue materials fines. b. Peter Tennant was on the agenda for 9:30. He arrived with a presentation and there was a great deal of discussion regarding possible changes. The major changes were combining windows, removing the small peaks over the windows, changing the exterior from brick to either vinyl or a new product called Hardy board, swapping the staff and director's rooms and reducing the full kitchen to a service area due to insurance and health code issues for a full kitchen. The other major issue raised was the cost of a well. ACTION: Peter will create a new Board indicating these changes and have it ready for display in March 2013. He will also look into fire code regarding sprinkler requirements.

Meeting Adjourned @ 10:58

Next meeting January 10, 2013

**Respectfully submitted:** Mary Ann Murray