

Minutes of Tuftonboro Free Library Board of Trustees Meeting  
November 15, 2012

FINAL

Present: Trustees: Gordon Hunt, Paul Matlock and Mary Ann Murray Alternate: Marsha Hunter Directors:  
Christie Sarles and Lindalee Lambert

Meeting was called to order @ 9:02 AM

1. October Minutes were accepted with the following addition under the Treasurer's report the word Fidelity was added in letter b in front of the word Accounts.
2. **Treasurer's Report:** a. Treasurer's Report was accepted as presented. b. Gordon had investigated the Ameritrade Account and he determined that there would be no advantage to moving the money from Fidelity.
3. **Librarians' report:** a. Books continue to out-circulate other materials and circulation materials are about 300 less than last year at this point. b. The statistical report was amended to include two databases that had previously not been listed. Ancestry.com and Heritage are now included in the report. c. The following dates were shared with the Trustees. Tree Lighting: November 30, Polar Express: December 7 and Gingerbread House Contest: December 15 d. The Friends of the Library have purchased the Christmas Tree and the Cross Country Ski Passes. e. The Directors reported that Bill Marcussen told them that the Selectmen had voted to use the Library as a Police Station once the new Library is approved. ACTION: Gordon will investigate this information at the Budget meeting with the Selectmen on Friday @ 10:30AM
4. **Old Business:** a. Gordon reported that Rick Sager had reviewed the Personnel Policy and recommended two editorial changes. A motion was made by Mary Ann seconded by Paul to accept the Policy for approval at the December meeting. b. The 2013 budget will be presented to the Selectmen on Friday the 16<sup>th</sup> @ 10:30 AM
5. **New Business:** a. There has been no new contact with Peter Tennant. Discussion continued as to how to proceed if there is no further communication with Peter. ACTION: The Directors were asked to put a request out on the List Serve to ask for information on architects that have been involved with recent Library Building Projects. b. Gordon Presented the following Timeline for the Construction of a new Library.  
**December 2012-** Update Elevations and projected construction costs. **April 2013-**Major Fundraising to commence. **July 2013-** Establish a joint Trustee and Community Member Building Committee.  
**January/February 2014-** Community meetings to explain and sell the proposed building plan complete with sales tools available. **March 2014-** Town Meeting vote.  
Discussion regarding the timeline included switching the establishment of a Building Committee and commencement of Fundraising. It was felt that the Committee needs to be established prior to beginning the Fundraising and that July was a good time to begin the Fundraising while the summer residents were here. ACTION: Gordon agreed to the change. Discussion continued as to how large the Building Committee should be. No action was taken but the majority of those present seemed to be in favor of a smaller number of Committee members than in the past.

Meeting Adjourned @ 10:08

Next meeting December13, 2012

**Respectfully submitted:** Mary Ann Murray

