

Minutes of Tufonboro Free Library Board of Trustees Meeting
November 14, 2013

FINAL

Present: **Trustees:** Gordon Hunt, Mary Ann and Paul Matlock **Alternate:** Anthony Lyon and Marsha Hunter **Directors:** Christie Sarles and Lindalee Lambert
Meeting called to order at 9:00 AM

1. October Minutes were approved as presented after some typographical corrections and the addition of letter B in the Treasurer's report.
2. **Treasurer's Report:** A. Accepted as presented. B. Marsha updated the Trustees regarding the lap top and the purchase of a new battery which hasn't solved the rapid depletion of battery power and expressed the need to keep a new laptop in the budget next year for the Treasurer's records. She also explained that a newer version of Quick Books would have to be purchased. Christie said that we should be able to get it at a substantially reduced rate from Tech Soup. C. There was discussion with regard to the Fidelity Accounts. Paul was unable to get the information necessary to get a check sent from the Hoppin Fidelity Fund. Mary Ann made the motion to remove all the funds from the Fidelity Accounts and invest them elsewhere. Motion failed to get a second but discussion regarding how to proceed continued. ACTION: Mary Ann and Paul will meet at the Library later in the afternoon and call Fidelity to attempt to straighten out the paperwork issues. Once the check has been sent more discussion regarding what to do with the investment in Fidelity will take place.
3. **Librarians' report:** A. The Genealogy Data Base searches have been counted differently to more accurately reflect what is actually happening. This change has been carried across the year. B. Downloadable e-books continue to outpace downloaded audio books. The number of patrons downloading e-books is still very small. C. The Tree lighting and Polar Express Presentation will be held the same night with the Tree lighting taking place at 6:00 PM and the Polar Express beginning at 6:30 PM. D. The Gingerbread house building event will be on a drop-in basis this year and there will be no contest involved. E. The December Display will be tacky Holiday decorations or apparel. F. Discussion of Holiday Hours resulted in the following. ACTION: Christie will cover Christmas Eve from 10-2 if necessary, and in the interest of keeping the hours the same the Library will be open from 10-2 on New Years Eve.
4. **New Business:** A. The Selectmen approved the budget a presented. B. The CIP Committee approved of a 2.1 Million Dollar expenditure over 15 years for the new building. C. The proposed changes to the parking lot were discussed now that the wetlands maps have been included. ACTION: Gordon will call Peter to see if he would be willing to walk the property with to make further changes as the wetlands maps are not to scale and perhaps there should be less of an impact on the parking. D. The Library Budget is on the agenda for Tuesday night with the Budget Committee. Lindalee has statistics to support any questions that have been presented thus far. E. Discussion Points for the New Library were presented and there was a consensus that the points were well done. ACTION: All Trustees should think about any talking points they feel are important and more discussion will take place next month.
5. **Quote of the day:** Tufonboro Free Library is a victim of its own success. Author anonymous.

Next meeting. December 12 @ 9:00 AM

Meeting adjourned @ 10:40 AM

Respectfully submitted,
Mary Ann Murray

