

Minutes of Tuftonboro Free Library Board of Trustees Meeting  
October 11, 2012

FINAL

Present: Trustees: Gordon Hunt, Paul Matlock and Mary Ann Murray Alternate: Marsha Hunter Directors: Christie Sarles and Lindalee Lambert  
Meeting was called to order @ 9:00 AM

1. September Minutes were accepted with the correction of the spelling of Peter Tennant's name.
2. **Treasurer's Report:** a. Treasurer's Report was accepted as presented. b. Marsha has not completed the removal of the former trustees name's from all Fidelity Accounts, as Fidelity continues to be a problem with notices being sent in the wrong names. After much discussion it was decided to look into moving the Fidelity Funds to a more user friendly account. ACTION: Gordon will investigate a move to Ameritrade.
3. **Librarians' report:** a. Books continue to out-circulate other materials. b. The carpet is completed. Thanks to Christie for coming in on a Monday. c. The batteries in the furnace room alarm needed to be replaced.
4. **Old Business:** a. Gordon has not heard back from Rick Sager regarding the Personnel Policy. He had left the policy with the understanding that if he did not hear from him before the next meeting, he would assume that it was okay. ACTION: Gordon will get in touch with him to be sure that he was correct in assuming that the policy had no legal issues. b. A motion was made and seconded to continue to pay the fuel bills at the daily price on the day of delivery. c. Mary Ann has been in contact with a connection to RSVP and they have advised that they would need the Library to sign a Letter of Understanding and that the Library would be the supervisors of the volunteers who are delivering books to house-bound patrons. The Volunteer hours would be sent to RSVP monthly and the volunteers would fill out a volunteer application. D. Gordon has had a conversation with Wayne Black from the CIP Committee to discuss our rationale for requesting \$150,000 to be added to the Capital Reserve Account for the Library.
5. **New Business:** a. The Budget is complete with the note that the town's outside maintenance figure needs to reflect the exterior painting which would mean an additional \$2,000 -2,100 would need to be added to the Town Maintenance for the Library. b. Bald Peak has given us a grant for the shelving. c. The Budget was moved by Paul and seconded by Mary Ann and it passed unanimously.
6. **Other new business:** a. The directors shared the information that Peter Tennant had provided us an update in response to their request and the information that they had sent to him. It was really nothing more than an update of the figures. After much discussion it was decided to ask him to put together an updated plan for our initial review at the November meeting keeping the cost under \$2,000 and asking that he would attend the December meeting to present the updated plan. ACTION: Lindalee will call Peter. b. The discussion continued regarding when to move the Library forward again at Town Meeting and when to begin fund raising. Mary Ann made a motion to move forward in 2014. Paul seconded the motion to begin the discussion. After discussion it was decided to table this motion until the November meeting after we have some information from Peter Tennant. Mary Ann accepted the motion to table.

Meeting Adjourned @ 10:45

Next meeting November 8, 2012

**Respectfully submitted:** Mary Ann Murray