

Minutes of Tufonboro Free Library Board of Trustees Meeting
October 10, 2013

FINAL

Present: **Trustees:** Mary Ann and Paul Matlock **Alternate:** Anthony Lyon **Director:** Christie Sarles

Meeting called to order at 9:05 AM by Paul Matlock as acting Chair with Anthony Lyon as a voting member due to Gordon's absence.

1. September Minutes were approved as presented in DRAFT.
2. **Treasurer's Report:** A. Accepted as presented. Christie made the suggestion that perhaps we should think about moving the Building Fidelity Account into the Money Market due to the volatility of the National financial situation. After some discussion the matter was tabled by a unanimous vote to be taken up as part of the October 24th meeting after the meeting with the Architect and Construction Manager. Christie will post the notice of the special meeting. B. Christie presented an email reminder from Marsha that we still needed to withdraw the Hoppin money from Hoppin Fidelity Account. ACTION: Paul will call Fidelity.
3. **Librarians' report:** A. The statistics increased in part due to the fact that the new circulation system counts renewals. B. Christie read a note from Margie Dow complimenting the staff for being sensitive to her family's feelings and providing them a private space to meet with the wife of the victim of the tragedy that took her son's life. The wife was at the Library as the speaker for the FOL Annual meeting as she has written a book about climbing the 4,000 ft. mountains of NH with their 6 year old daughter. C. The Holiday schedule was presented. ACTION: A vote will be taken next month. D. FOL meeting has been changed to November 9, 2013. E. The Polar Express and Annual Tree lighting will be combined. F. Vicki Zimmerschied has asked that she be able to have a list of bakers to be called upon when there is an event at the Library. She doesn't want to have anyone feel that she is the exclusive "baker" for the Library. She enjoys the baking and will continue to provide baked goods for the Saturday patrons. Christie noted that her baked goods bring \$200-300 each year from voluntary contributions. All trustees agreed that she is a gem and would want to have her continue with help. G. 1. The old circulation system has been unplugged. 2. The new system is coming along. 3. There are potentially 3 more Libraries to join the consortium that is called NHAIS Local (NH Automated Integrated Information System Local) the only consortium in the World. All other KOHA users are individual Libraries.
4. **Old Business:** A. Christie presented the updated Job Description for Circulation Supervisor with a comparison of the existing position. The Trustees present approved of this description for presentation at the Budget meeting with the Selectmen. B. Christie will remind Gordon to contact Lynley Hall.
5. **New Business:** A. Mary Ann will peruse the List serve to search information in support of the change in the Circulation Supervisor's Position.

Respectfully submitted,
Mary Ann Murray

Meeting adjourned @ 10:25

Next Regular Meeting November 14, 2013 @ 9:00AM

Special meeting with Architect and Construction Manager Thursday 24th of October @ 9:00 AM followed by a Special meeting of the Board Trustees to discuss movement of Fidelity Building Fund. @ 10 AM.