

Minutes of Tuftonboro Free Library  
Board of Trustees Meeting  
January 10, 2018

Present: **Trustees:** Gordon Hunt, Paul Matlock and Mary Ann Murray, **Alternate Trustee:** Marsha Hunter **Director:** Christie Sarles

**Meeting called to order at 8:03 AM**

**1. Public Comment:** none

**2. Minutes:** Motion to accept **the** December minutes with minor corrections (Gordon) and seconded (Mary Ann). Passed 3-0 Motion to accept Jan 4 selectmen joint minutes with the correction of Jack Widmer's loan estimates (Gordon) and seconded (Paul). Passed 3-0

**3. Treasurers Report:** At the end of the year, we were at 96.75% of our budget. Motion to accept report with minor updates (Paul) and seconded (Mary Ann). Passed 3-0

**4. Librarians Report:** A) For 6 months last year books out circulated everything else. B) We still have issues with genealogy data bases. We are using state use numbers. C) We had a net gain in 2018 of 341 items. D) We had 144 new patrons in 2018. E) We had 304 uses of meeting room in 2018, of which 184 were library programs. E) We are a net lender to the ILL. F). Our count weeks estimates 20,661 library visits in 2018. G) Selectmen Marcussen thought that we should do a mass mailing for fund raising. We will ask Dianne Luby to draft a letter for the friends with the double purpose of fund raising and getting out the vote. We will ask the friends to do some signs.

**5. New Business:**

A) January 4 Selectmen's meeting review: We met with the selectmen to talk about the money we raised. Consensus was that we should go ahead with the plans and split the costs. Motion (Gordon) and seconded (Mary Ann): Will spend up to \$67,500 dollars to pay for the architecture and engineering fees. Passed 3-0

B) Architect and Engineering Contracts: These are being developed. Motion (Paul) and Seconded (Mary Ann): Authorize Gordon to sign architects and engineering contracts as they relate to the library proposed addition. Passed 3-0.

C) Stock Gifts Continuing Resolutions: Gordon thinks the chairmen of the trustees needs the authorization to sell stock gifts as they come in for the building fund. Motion (Paul) and seconded (Gordon): If we get building fund donations in the form of stock, the chair will have authority to sell it immediately. Passed 3-0. We will revisit our investment policy next month.

D) Public Meetings: How many do we want to have to inform the public of the addition project? We think 2 would be sufficient. Saturday mornings at 10 would be best. The dates proposed are February 9 and March 2.

**Old Business:** Capital Campaign Update: Total money available as of today is \$994795.

Motion to adjourn (Paul) seconded (Gordon) Passed 3-0

Meeting Adjourned 9:15

**Next Meeting** February 14, 2019

Respectfully submitted, Paul Matlock, recording secretary