

Minutes of Tuftonboro Free Library
Board of Trustees Meeting
March 12, 2020

Present: **Trustees:** Gordon Hunt, Paul Matlock and Mary Ann Murray, **Alternate Trustee:** Marsha Hunter, Jamie O'Hagin **Director:** Christie Sarles

Meeting called to order at 11:04 AM

1. Public Comment: none

2. Minutes: Motion to accept minutes (Gordon) seconded (Mary Ann). Passed 3-0

3. Treasurers Report: We have \$8,000 in new donations. We have almost spent all the money we have committed to. Motion to accept report (Paul) and seconded (Mary Ann) Passed 3-0

4. Librarians Report: Circulation was down because we were closed for snow and the move. Overdrive and Hoopla were widely used while we were closed.

5. New Business: A) Corona Virus: Christie has a copy of the town policy (also the states) for pandemics. We have wipes in both bathrooms and the front desk. Toys that are not easily cleaned have been put up. We will not open with fewer than two people. We are monitoring the policies of other libraries. We will talk again on the 26th. B) We discussed the potential donor and our response. C) Any donors that have not redeemed their pledge will get a phone call from Gordon. D) The Hoppin Fund is over and we now have control of the monies. Motion Gordon seconded Mary Ann: Close the money market fund associated with the Hoppin Fund. Passed 3-0. The other money will be left where it is. E) Future Staffing: Mary Ann is leaving and people have been sending in applications. Christie would like to retire by the end of the year. This will be talked about in our April meeting.

Meeting Adjourned: 11:53

Respectfully submitted, Paul Matlock, recording secretary

Next meeting will be April 9 at 10:00