

Minutes of Tuftonboro Free Library
Board of Trustees Meeting
May 29, 2020

Present: **Trustees:** Gordon Hunt, Paul Matlock and Mary Ann Murray, **Alternate Trustees:** Marsha Hunter and Jamie O'Hagin, **Director:** Christie Sarles, Library Representative: Dennis Guilmette

Meeting called to order at 10:00 AM

1. Public Comment: none

2. Minutes: Motion to accept minutes (Gordon) seconded (Mary Ann). Passed 3-0

3. Treasurers Report: For the new addition, we still have \$134,000 in town funds but expect to be paying Bauen \$93,000 from those funds. We have \$74,000 left of our cash left and 29,000 left in unfulfilled pledges.

4. Reopening the Library: The governor has extended the stay at home order for two more weeks. We want to take returns and open up curbside pickup as soon as possible consistent with safety and the governor's guidelines. Our plan, which Gordon will present to the selectmen Monday, is to start taking returns on June 2 with a goal of curbside pickup around June 16, depending on the governor's guidance. The time differential will allow us to sort out our collection as many items are out. All returning items will be placed in the book drop during open hours. We would like to call back staff and go back to 40 hours a week. We will announce we will take returns after the selectmen's meeting.

5. Finding of webex Meetings: Christie has been doing Webex meetings with other library directors. A) One of the topics was online summer programs, but people are fatigued with online meetings so there is little support for this. Therefore, it is unlikely we will have summer programs. B) What we will have is a state program called Read Squared which is a way to keep track of summer reading. We will have a customized web program that uses our card catalog to identify titles. C) No date for inter library loan resumption. It depends on other libraries being open. D) The State Library has contracted with Steadfast Distillers to provide hand sanitizer to the libraries. E) The state is applying for a grant under the Cares Act to extend broadband to rural libraries and provide chromebooks and tablets.

5. New Business: A) Adam from Bauen wants to do training soon in groups of 2 or 3. 6/4 or 6/5 are target days. B) We have a quote from Knight Security for installing panic button for \$330. We will go ahead with this. C) Pole lights: We have a quote from Giguere for \$9000 for three lights. Gordon thinks it is too expensive.

6) Staffing: Deidra will have reduced hours for the foreseeable future. Marianne is gone and will not be replaced until we have more normal operations.

Next Meeting: June 11 at 8:00.

Meeting Adjourned: 11:00

Respectfully submitted, Paul Matlock, recording secretary