

Minutes of Tuftonboro Free Library
Board of Trustees Meeting
May 13, 2021

Present: **Trustees:** Gordon Hunt, Paul Matlock, and Jamie O'Hagin **Alternate Trustees:** Marsha Hunter
Director: Dennis Guilmette

Meeting called to order at 8:00 AM

1. Public Comment: none

2. Minutes: Motion to accept minutes (Jamie) and seconded (Gordon). Passed 3-0

3. Treasurer's Report: Motion to accept treasurer's report (Gordon) and Seconded (Paul) Passed 3-0

4. Librarian's Report: A) Book circulation is on par with previous years. B) DVD circulation is way down. C) Picnic tables and benches for outside are ordered. D) We still have the odor problem with the water. It is thought the problem is with the water heater. The plumber says that the anode could be replaced and solve the problem. E) The library has been inspected by the Joint Loss Committee and found two minor things that should be fixed. F) The new web site will be a priority for Dennis in the next weeks. G) The Checkers Library Reading program is going on line.

5. New Business: A) Covid Procedure Update: We will continue to follow CDC and Town policies. We will reduce book quarantining to 24 hours. We will go back to our old sick time policy in the absence of a positive covid presence. Dennis thinks it is OK to start using the meeting room after hours with a maximum size of 20 people as long as the organizer gets a list of people attending for contact tracing and gives the list to the library. B) Building Dedication: We would like to do something. Marsha wonders about doing something around Old Home Week in August. We will gather ideas for what we might do.

6. Old Business: A) Spring Building Projects: The flag pole is here but will not be installed before Memorial Day. B) HVAC and trim update: The de-humidifiers are in and we are waiting for Bauen to fix the trim.

Next Meeting: June 10 at 8:00 AM

Motion to Adjourn (Paul) and seconded (Jamie) Passed 3-0

Meeting Adjourned: 8:40

Respectfully submitted, Paul Matlock, recording secretary