

Minutes of Tuftonboro Free Library
Board of Trustees Meeting
August 13, 2020

Present: **Trustees:** Gordon Hunt, Paul Matlock and Mary Ann Murray, **Alternate Trustees:** Marsha Hunter and Jamie O'Hagin, **Director:** Christie Sarles, **Library Representative:** Dennis Guilmette

Meeting called to order at 8:00 AM

1. Public Comment: none

2. Minutes: Motion to accept July minutes with one minor correction (Gordon) and seconded (Mary Ann). Passed 3-0

3. Treasurer's Report: The Fidelity Building Fund has been closed and the money received. Motion to accept report (Mary Ann) and Seconded (Paul) Passed 3-0

4. Librarian's Report: A) Circulation is increasing. B) 4 new library cards were issued. C) Wifi use is up. D) The Readers' Choice Group is starting up via Zoom. E) We are only purchasing museum passes for local museums this year. D) The Friends are being provided with a wish list. E) Chris will contact Chip Albee about the Hurlburt trust. Chip is a trustee. Money from the trust is in our budget and we would like it know if we can expect money from the trust.

5. New Business: A) Limited Reopening Plans: Gordon thinks we can open for a limited number of hours. Staff feels OK with that. We hope to open on September 15 at the latest. We need to have new hires in place and rearrange furniture before opening. Dennis and Christie will make a proposal for hours and develop a protocol. We will have a meeting on the 27th to discuss the opening of the library. The meeting will be at the library. B) Building needs prior to reopening: Dennis presented furniture needs for the library. C) Final punch list: the items still needing to be done were discussed. Gordon will send a list to Bauen.

Motion to enter non-public session under RSA 91-A:3, II(b) The hiring of any person as a public employee.

Roll call to enter nonpublic session: Gordon Hunt Yes
 Mary Ann Murray Yes
 Paul Matlock Yes

Enter nonpublic session at 9:33

Other persons present: Marsha Hunter and Jamie O'Hagin – alternate trustees and Dennis Guilmette – library representative

The library needs to hire a replacement for Marianne and a second hourly employee to replace Dennis, who is taking over Christie's position. We are filling empty positions and there is no increase in staff. We have two good candidates: Liese Gauthier and Barbara Widmer.

Motion to go out of nonpublic session (Gordon) and seconded (Paul) Passed 3-0

Motion: To approve the hiring of Liese Gauthier and Barbara Widmer (Mary Ann) and seconded (Paul). Passed 3-0

Public session reconvened at 9:45

Motion to adjourn 9:45

Meeting Adjourned: 9:15

Respectfully submitted, Paul Matlock, recording secretary