

Minutes of Tuftonboro Free Library  
Board of Trustees Meeting  
September 7, 2017

Present: **Trustees:** Gordon Hunt, Paul Matlock and Mary Ann Murray, **Alternate Trustees:** Marsha Hunter, Phyllis Tessier **Director:** Christie Sarles

**Meeting called to order at 8:00 AM**

**1. Public Comment:** none

**2. Minutes:** Minutes were accepted with minor changes 3-0

**3. Treasurers Report:** The treasurer's report was accepted as presented 3-0. We will take out from Hoppin fund in October as required by the trust.

**4. Librarians Report:** A) Circulation very strong in August. B) We have 14 new patrons. C) 38% of the collection has been inventoried. Only a very few items were missing. D) Lakes Region Humane Society sent a thank you letter for supplies raised by the library at a recent program. E) Short story collections will be labeled on the spine for easy identification. F) We had a very successful Old Home Days breakfast. G) Still do not have ceiling repairs done.

**5. New Business:**

A) Construction Manager Options. Bauen wants \$1600-2000 for additional work. Now is the time to look at another manager. Mary Ann makes motion that Gordon call SMP and ask for list of top 3 construction managers so that we can interview one or more of them. Passed 3-0. B) Draft of 2018 operating budget. Don't have COLA yet. Copier is very old (cannot get parts) and needs replacement. We will replace two desktop computers. Need to add \$500 as a maintenance contingency. Christie will fill in missing numbers and send to the trustees. C) Septic System. It has failed. We will look at contract price to regularly pump out the septic tank. Gordon will talk to selectmen about our options. D) Building Fund Stock Gift. An anonymous donor wants to make a gift of stock to be used for the building fund. Amount not known at this time. E) CIP Presentation. October 18 is the meeting with CIP.

**Meeting Adjourned:** 9:10

**Next Meeting:** October 12, 2017

Respectfully submitted, Paul Matlock, recording secretary