

Minutes of Tuftonboro Free Library  
Meeting of the Trustees with Bauen, and SMP  
October 17, 2019

Present: **Trustees:** Gordon Hunt, Paul Matlock **Alternate Trustee:** Marsha Hunter, Phyllis Tessier  
**Director:** Christie Sarles **Bauen Representatives:** Andre Klotz, Adam Downs **Selectmen's Representative:** Chip Albee

Meeting called to order 10:00

**Update from Adam:** Roofing is complete on the new addition. The insulation on the outside is almost done. Windows may start going in on Monday. Bathroom in kitchenette area is framed and the rest of the interior framing. Underground electrical will be done Monday and Tuesday. Christie met with an IT person and discussed IT wiring needs. IT person needs to contact Bauen. Christie will show Adam where jack locations will be.

**Reroofing existing building** – Since it appears the existing roof needs to be replaced, Adam has prepared an estimate. 35-36 squares would be required. The total cost doing it to the same standard of the new building would be \$15,376. Motion (Marsha) and seconded (Paul): We reroof old section of the building using \$15,376 from the contingency money.

**Flooring:** A second source of very similar tile was found and approved for the bathroom. A vinyl tile for the entrance was approved.

**Paving:** Adam would like to base pave now and finish pave in the spring. Adam is seeing what the cost ramifications are of that.

**Fiberglass exterior door:** there is a 24 week lead time. If we wait it will delay siding. Andre is looking at different manufacture with hollow metal versus fiberglass. Adam will get back to us by E-mail.

Next meeting: October 31 at 10:00

Meeting adjourned at 10:45

Respectfully submitted, Paul Matlock, recording secretary