

Minutes of Tuftonboro Free Library
Meeting of the Trustees with Bauen, and SMP
November 14, 2019

Present: **Trustees:** Gordon Hunt, Paul Matlock, Mary Ann Murray **Alternate Trustee:** Marsha Hunter,
Director: Christie Sarles **Library Representative:** Dennis Guilmette **Bauen Representatives:** Andre
Klotz, Adam Downs

Meeting called to order 10:05 AM

Andre: The heating contractor who was to install our heating system has closed its doors and gone out of business. Their suppliers are willing to work with us. Bauen will install the system using some of the contractor's trades people. Bauen will set aside funds to cover any warranty work that might be needed during the first year. The budget for the project is expected to be effected minimally, if at all.

Gordon: We have a cost estimate for commissioning the heating system of \$12,000. Anthony Mento of SMP thinks the cost could be closer to \$8,000-9,000. Andre thinks we should go ahead with the commissioning considering the problems with the heating contractor. Gordon will contact Anthony.

Adam: The paving was done on last good paving day. The electrical rough wiring is now out of the walls. Plumbing will hold us up a little bit. 95% of drywall will be hung on Monday. Sleeves are being run for the computers. The blowing in of the insulation has started. Roofing on the existing library starts Monday. The siding is 75% done. Adam needs to take over one of the bathrooms, the boiler room and the processing room.

Christie: Would like a master key to open all doors, and two sub masters – one for meeting room only and one for the NH room only. Wants two handicapped spaces, one by front door and one by meeting room door.

December 5 and December 19 at 10 (this will also serve as the regular trustees meeting).

Meeting adjourned at 10:47

Respectfully submitted, Paul Matlock, recording secretary