

Minutes of Tuftonboro Free Library
Meeting of the Trustees with Bauen, and SMP
December 5, 2019

Present: **Trustees:** Gordon Hunt, Paul Matlock, Mary Ann Murray, **Alternate Trustee:** Marsha Hunter, **Director:** Christie Sarles **Library Representative** Dennis Guilmette, **Bauen Representatives:** Andre Klotz, **SMP Representatives:** Antony Mento and Ryan Nichols-Cloutier **Town Building Department:** Jack Parsons, **Selectmens Representative:** Chip Albee

Meeting called to order 10:00

Andre: A) Everything going along well. B) The bad weather has delayed siding. C) The mechanical work is moving forward. D) The air handler hardware has shown up. E) Adam noticed that our two cupolas are in bad shape with a lot of rot. Two new units with copper roofs would cost \$3,000. Gordon would like to look at AZAC ones or other rot proof material. Andre will look into other cupolas. F) The casework has been ordered. G) Windows for old building have been ordered.

Commissioning of the HVAC system: The bid has been reduced to \$9,822. Andre feels it is even more important than ever to have the commissioning since our contractor is out of business. We will discuss at our next regular board meeting.

Christie: A) The picture rail: Christie would like a system with adjustable cables so we no longer have to use fishing line. B) Have we done anything about rebates with the NH Coop? Anthony: no. Anthony will provide a list of fixtures and the Library staff will have to apply for the rebates. It is possible that the heating and cooling system could apply as well. Commissioning may also be available for rebate. C) AV for meeting room: Christie would like us to look at the smart screen at the elementary school. D) Do we have a moving date? Andre- no date yet. E) Snow removal: Adam will talk with Christie to discuss plowing so the work will not be delayed for snow removal.

Anthony: A) Do we need a projector? We are thinking of the smart screen instead. B) Colors for walls, trim, and accent color were reviewed.

Next meeting: December 19 at 10:00

Meeting adjourned at 10:47

Respectfully submitted, Paul Matlock, recording secretary