

Minutes of Tuftonboro Free Library  
Board of Trustees Meeting  
December 19, 2019

Present: **Trustees:** Gordon Hunt, Paul Matlock and Mary Ann Murray, **Alternate Trustee:** Marsha Hunter and Phyllis Tessier **Director:** Christie Sarles

**Meeting called to order at 11:23 AM**

**1. Public Comment:** none

**2. Minutes:** Motion to accept minutes (Mary Ann) and seconded (Gordon) . Passed 3-0

**3. Treasurers Report:** Marsha distributed a building fund update. The capital reserve fund is entirely spent. In regular budget we will be over for fuel. One reason is we are using kerosene instead of fuel oil since the fuel tank is now outside. Motion to accept report (Mary Ann) and seconded (Gordon). Passed 3-0

**4. Librarians Report:** A) It was a short month with the fewest open hours all year. B) Story hour and two book groups are continuing. C) The friends are planning the annual meeting on the first Saturday in January at the town house with Rebecca Rule with lunch from the Pine Cone. D) The friends want to know about a grand opening. They are thinking about something along the lines of our birthday, probably in July. E) We had a visit from the secretary of the elementary school. We are on the evacuation plan for the school. She will bring a team over from the school to look at our facilities.

**5. New Business:** A) Motion (Mary Ann) and seconded (Paul): Proceed with commissioning of the new heating system as previous discussed. Passed 3-0. B) Hoppin Distribution: Motion (Mary Ann) and Seconded (Paul): Sell \$1386.60 from the Fidelity Dividend Fund for this year's Hoppin Fund distribution. Passed 3-0. C) We still have \$40,000 not paid for the building fund. Gordon will follow up.

**Old Business:** none

Meeting Adjourned 11:47

**Next Meeting:** January 9 at 10:00

Respectfully submitted, Paul Matlock, recording secretary