

Minutes of Tuftonboro Free Library
Board of Trustees Meeting
December 9, 2020

Present: **Trustees:** Gordon Hunt, Paul Matlock and Mary Ann Murray, **Alternate Trustees:** Marsha Hunter and Jamie O'Hagin, **Director:** Dennis Guilmette

Meeting called to order at 8:05 AM

1. Public Comment: none

2. Minutes: Motion to accept minutes with a minor correction (Gordon) and seconded (Mary Ann).
Passed 3-0

3. Treasurer's Report: Motion to accept treasurer's report (Mary Ann) and Seconded (Paul) Passed 3-0

4. Librarian's Report: A) Circulation statistics are almost on par with last year. B) Virtual Polar Express went really well with 75 people attending, about the same as attended in person last year. C) Most of the furniture has come in.

5. New Business: A) Building Ventilation Remediation: Gordon has an E-mail from Anthony and follow up from the engineer. A dehumidification system for the building was recommended. We were informed that because the building is underutilized, there was not enough humidity to cause the air conditioning to come on and control the humidity at the lower design level. The cost of a dehumidifier would be on the order of \$10,000. Otherwise, until we go back to full usage we will continue to have problems. It might be possible to file an insurance claim as a Covid related claim. B) Covid in the library: 2 or 3 groups using library have gone virtual. We will close the meeting room until after the first of the year. Libraries around the state have different responses. We are prepared for going back to curbside if necessary.

6. Old Business: Personnel Policy: We will discuss this at a later date.

Next Meeting: January 14 at 8:00 at the library

Motion to Adjourn (Paul) and seconded (Gordon) Passed 3-0

Meeting Adjourned: 9:00

Respectfully submitted, Paul Matlock, recording secretary