

Tuftonboro Free Library
Trustees' Meeting Notes
November 17, 2016

Present: Paul Matlock, Marsha Hunter, Christie Sarles. Excused: Gordon Hunt, Mary Ann Murray

1. Corrections to draft minutes 10/13/16: #4. Correct spelling: **Marjorie**. #5. Correct typo "approvedd"
2. Holy Rosary CD matures December 25th. Trustees to confirm transfer of \$30,000 into this or a higher rate CD at the December meeting. Marsha will check with HRCU on what will be possible.
3. Marsha reported that postage rates will return to \$.49 as of January 27th. She will purchase a couple of "forever" rolls at the current \$.47 rate early in January.
4. Budget line items look okay. Postage is a little over, Supplies and Programs are close to 100%, but overall bottom line is at 90%.
5. Karen Koch reported to Christie that the Selectmen approved full funding for the sidewalk repairs. Christie will wait to schedule carpet cleaning until the walkways are finished.
6. As advised by Officer Karl Koch, who attempted without success to recover long overdue materials from two patrons, the Trustees voted not to press charges. One patron has made a good faith effort to return items, and is now homeless. The other is also in difficult personal circumstances. Both patrons will remain on restricted status, able to use library services and resources on site, but unable to check out anything else until/unless items are returned or paid for.
7. Moving Story Hour to 9:30 a.m. on Thursdays could cut into Trustees' meetings. The next Trustees' meeting will be December 8th at 8:30 a.m., and Trustees will then consider moving their monthly meeting time up to 8:00 a.m. going forward, in order to ensure sufficient time to conduct business.

Respectfully submitted,
Christie V. Sarles