

**Tuftonboro Free Library Monthly Trustee meeting
Minutes of January 8, 2009**

Present: Trustees: Tina Antonucci, Liese Gauthier & Mary Ann Murray
Librarians: Christie Sarles and Lindalee Lambert

Meeting was called to order at 4:00PM

Minutes:

Minutes were approved with the following corrections. The public hearing regarding the financing plans for the New Library will be held by the Selectmen prior to the Town Meeting. Peter Tennant will attend the Public Forum on February 14th as opposed to the next Trustee's meeting on February 12th.

Old Business:

Ceiling painting has not been done. Storm windows are complete and seem to be working well. They are easy to install and remove and the librarians feel they will also be helpful in the summer when air conditioners are in use. Mike Phelps was in and completed the installation of the new lights in the Hamel Meeting Room. All agreed that they were a vast improvement over the previous bulbs. Action plan for new building/voter education: Tina presented a plan for a bookmark that would be printed on card stock, highlighting the three main reasons that the voter should support the New Library. The Forum entitled Love your library scheduled for February 14th will be a voter information program. Tina will speak and Peter Tennant, the architect, will be there to answer questions. Lindalee will put the information boards up around the meeting room. Carolyn Sundquist offered to purchase bagels and decaf coffee and Mary Ann Murray will bring a large coffee urn to make regular coffee.

Treasurer's Report:

Liese had not been able to print a budget report but will do so at her earliest convenience and get it to us. Salary account went over by a little under \$800.00. This overage was deducted from the Town check before it was issued to the library. The Trustees questioned this and it was explained that part of the overage was due to extra coverage for sick days and other leave. The book cart was ordered. Christie reminded us that we need to purchase another DVD rack and that it should have come from Hamel money. Lindalee will order that on Friday morning and Liese will include that payment under the 2008 furniture account.

Librarian's Report:

The circulation was higher than it was last year; however, storm closings and the way the holidays fell caused us to miss the goal of 3,000 items each month. On a positive note, there were 163 patrons this year.

New Business:

Tina and Mary Ann must remember to file for reelection.

Carolyn Sundquist informed us that the budget Committee would be revisiting the New Library on

Tuesday, January 13th 2009 at their meeting. All agreed to be in attendance as there was a concern as to why it was being discussed after the committee approved putting it on the warrant. Carolyn also informed the Trustees that the Budget Committee wanted to see the Warrant Article for the Library before the Public Hearing on the budget. This has not been done before and the Trustees question if this sets a precedent and will all warrants be required to be viewed prior to the February 10th Public Hearing on the Budget. The Selectmen have also tentatively scheduled a Public Hearing on the funding for the New Library for 5:00PM on February 10th 2009. This hearing will be dependent on the gathering of accurate information with regard to interest and payment plans. As of January 8th, 2009 the library has a total of \$201,627.26 for the New Library. This total is comprised of \$102,826.97 in moneys raised through fundraising and donations, \$13,500.00 in pledges if the Warrant passes and \$85,300.39 remaining from the non-lapsing fund approved at the Town Meeting in 2006.

Christie shared information regarding new federal funds that were to become available soon for the Library building projects that were shovel ready. All felt that we should pursue this with follow-up letters to the governor, as soon as the warrant article passes, to get Tuftonboro to the top of the list as we are definitely shovel ready.

The salary overage question came up again and the Trustees briefly discussed sick leave policy. Tina asked that we postpone any further discussion and subsequent changes to the policy until the April meeting. It was suggested that the librarians ask personnel to try to schedule routine appointments during off duty times even though the current sick policy allows such scheduling. This would help eliminate some of the overage in the salary account.

Meeting adjourned at 5:20PM

Next Meeting February 12th 2009@4:00PM