Minutes of Tuftonboro Free Library Board of Trustees Meeting
January 9, 2014

FINAL
Present: Trustees: Gordon Hunt, Mary Ann and Paul Matlock Alternate: Marsha Hunter Directors: Christie Sarles and Lindalee Lambert
Meeting called to order at 9:05 AM

1. December Minutes were approved after correcting a typographical error in B of Treasurer’s Report and in Old Business under C, replacing the words “in the New Library Proposal” with the words “,submitted by Peter last month,” and adding the following sentence: “Andre will ask Jim Rines to provide a topographical map with the wetlands indicated.”

2. Treasurer’s Report: A. Accepted as presented. Marsha will get the December salary figures tomorrow and send the report out to the Trustees with that addition. B. Fidelity has done well this quarter. C. Marsha reported that the information she obtained from Linda Reynolds at People’s United Bank regarding interest rates on CD’s. MOTION: Mary Ann made a motion to transfer the PDIP HOPPIN money to an 18 Month CD at People’s United Bank at an interest rate of 1.0%. Motion was seconded by Paul. Motion carried 3-0. ACTION: Marsha will make the transfer as soon as possible. C. The Capital Reserve Fund balance will be updated Tuesday in preparation for the Budget Committee presentation. D. Marsha reported that the new lap top and Quick Books Software are working very well.

3. Librarians’ report: A. The donated Grandfather Clock is on display at the Library and the Raffle tickets are on sale. The Raffle will take place at Noon on February 15th, 2014. B. The statistics seem to be holding steady. C. The Budget is ready for the Town Report. D. The Out of Town Fees have been raised to $30 to bring them into line with what the residents are spending in their tax dollars. E. Gordon will be away from January 23rd to February 14th and Paul will be the person to make the call with regard to weather closures and in case of any unforeseen emergencies. F. Chip Hagy came and did an inventory of the existing shelving and will give an inventory of which of the existing shelves could potentially be used in a new building. G. Dennis has presented the suggestion that perhaps the extra hour that will be added to his schedule could potentially be used to keep the Library open on Tuesday evening. He suggested that this could perhaps be billed as “Tech Tuesday” in light of his new title and responsibilities.

4. New Business: A. 1. The Warrant for the New Building has been approved by the Selectmen for inclusion in this year’s Town Warrant. 2. The Budget Committee meeting regarding the New Building Plan will be on Tuesday January 14th. 3. Christie will get the information regarding the costs to taxpayers from the CIP Report and Gordon will speak with the Selectmen regarding how they plan to finance the building to prepare for the questions that might arise. Gordon will also ask Peter and Andre to attend. B. The Topographical Mapping needs to be completed for the building site Jim Rines has sent a proposed estimate of $2,000 to complete the work required. He will schedule this as soon as the $500 retainer is sent. MOTION: A motion was made and seconded to complete the topographical mapping work that is necessary. Motion carried 3-0. C. A discussion regarding the “Talking Points” and Press coverage for the New Building included several ideas including but not limited to: working with the Friends of the Library to have a Banner made celebrating the 175th anniversary of the Library, newspaper advertisements, letters to the editor, speaking at Candidates Night and a public Q and A on February 15th before the raffle.

5. Old Business: There was no old business discussed.

6. A non-public session was not necessary.

Next meeting. February 20, 2014 @ 9:00 AM

Meeting adjourned @ 10:45 AM

Respectfully submitted,
Mary Ann Murray