Tuftonboro Free Library Monthly Trustee Meeting
Minutes of June 10, 2010
Present: Trustees: Tina Antonucci, Liese Gauthier, Mary Ann Murray
Librarians: Lindalee Lambert, Christie Sarles
Meeting called to order at 9:00 PM
1. Minutes of May meeting: Accepted as submitted
2. Treasurer’s Report: Mary Ann worked on QuickBooks with Darleen’s help. Since
QuickBooks does not show budget numbers easily, Mary Ann will create a spreadsheet.
We will purchase a resource book on QuickBooks. Due to the cramped, busy atmosphere
of the library, Mary Ann will try to come in early or on Mondays to work. We will use
money from HOPPIN to buy a laptop for Mary Ann to work on. Mary Ann still cannot
get Fidelity to talk to her, despite submitting paperwork two times. Mary Ann will check
on Wolfeboro Oil’s rate for next year. We appreciate their service and maintenance.
   a. Unanticipated Funds: $40 from the Abenaki Tower and Trail Association for
      Programs.
3. Librarian’s Report: Circulation is 100 over this time last year. Dennis is still much
   appreciated as Circulation Supervisor and is taking on more responsibilities with great
   success. Liese will now stop writing about how wonderful he is in the minutes. The
   Librarians are looking into setting up the old office computer and a donated computer
   in the meeting room. Therefore, we need a half table on casters. We will then have four
   more computers than last year. We will need to look at the budget next year and think
   about salary scales and benefits for the circulation supervisor. The Friends have tables
   for the Book and Bake Sale; they can begin set-up at any time. Christie will make iced
   coffee.
4. Old Business: a. Tina will have the updated Personnel Policy at the library for the trustees
   to sign. We will read over proposed changes to the Electronic Information and Services
   Policy for our next meeting.
   b. HOPPIN Fund Distribution: We budgeted $1200 for Collection development. There is
      $1296.74 available from 2009. We will use the $916.34 that we left in the fund last year
      to buy a laptop and for IT work. Mary Ann will plug the new numbers into the HOPPIN
      spreadsheet.
   c. Lindalee has Volunteer Service Agreements in accordance with Labor Laws.
5. New Business: a. Website: Tina had proposed updates. Dennis will add in the Town
   Report.
   b. New Building: After discussion, the trustees have committed to raising 10% or
      $250,000. We plan on meeting with the Selectmen to ascertain what their expectations
      are for us to move forward with the new library. (Possibly June 28th.) Christie suggested
      logging to raise money. She will also look into buy-a-brick programs.

The meeting adjourned at 10:30
Next Meeting: July 8, 2010 at 4:00PM
Respectfully submitted,
Liese Gauthier