FINAL
Present: Trustees: Gordon Hunt, and Mary Ann Murray, Paul Matlock  Alternate: Marsha Hunter  Directors: Lindalee Lambert and Christie Sarles
Meeting called to order at 9:05 AM

1. May Minutes were accepted as amended: The spelling of Lindalee Lambert at the bottom of the minutes was corrected and in the Treasurer’s Report the last sentence was amended to read “After a brief discussion regarding the soon to mature Building CD, Trustees asked Marsha to move enough money from the Building Money Market Account into the Building CD, when the CD matures, to bring that CD to 110K.”

2. Treasurer’s Report: a. Treasurer’s Report was accepted with the note that the “No Penalty CD” was not an option as the interest rate was lower and the paperwork was not worth the trouble. b. Marsha moved the money from the Building Money Market to the Building CD and brought that account up to 110K +. She also mentioned that if the money from the CD was needed, we could borrow from the General Fund and repay it when the CD matured.

3. Librarians’ report: a. It was noted that only 4% of the circulation is electronic media. b. The Plant sale was a big success and funds are still coming in. There was not a final tally yet and the decision to repeat the plant sale will be revisited next year. c. Joyce Lake is a new volunteer and has completed all the necessary paperwork. She has offered to present “Toddler Time”, a story time for toddlers during the summer. d. The Summer Reading Program is ready to begin on Thursdays @ 2:00 PM. Special note was made that Edra Toth of the North East Ballet Theater will bring Cinderella and the Fairy Godmother to visit on July 24th. There will also be crafts on Saturday @ 10:30 during the summer. e. The training on the new Integrated Library System will take place on June 10,11and 12. The Library will have to be closed on the 11th as all staff must attend the training on that day. The system will be in use in the beta form after the Staff has been trained and all the information to date has been uploaded and is ready for training purposes. The actual use of the new ILS will begin on July 22nd with the final updating of data to take place on Friday July 19th. f. Christie reported some interesting facts from the Conference that she attended. The Public Libraries in this Country are the most trusted service and that the number of units that are loaned out average out to 8 units per person which amounts to a $42 value per person in the United States. When folks say that electronic books will be taking over, one could quote that in 1950, 11,000 books were published and in 2010, 328,000 were published and the projection for 2013 is a half million. g. The research button on the web site has been changed to “Better than Google”. h. All the new computers are now installed and running. i. Community Day is scheduled for August 17th. j. The Friends Annual meeting will be September 28th and they have secured Patricia Ellis an Author who has climbed all the 4,000 peaks in NH with her 6 year old daughter.

4. Old Business: a. Paul Matlock reported that the survey that was to possibly go into the Tuftonboro Times can not go until the September issue, however, we would be able to use the bulk mailing permit belonging to the Tuftonboro Association. ACTIONS: Paul will follow up on this for a July mailing and Gordon offered to pay for the postage and to deliver the mailings to the appropriate Post Offices.

The points made were:

- There will be a construction manager. Possibly, Bauen
- Our funds will be used for non-brick and mortar.
- The Building Committee of the Trustees and a Selectmen was acceptable.
- The shared facilities for example, the driveway, septic system and possibly a well would be under the Library project funding. It would be a selling point for savings on the Police Department project.

b. Paul and Mary Ann reported on the Trustees conference that they had attended. Paul had attended some fundraising workshops and spoke of a possibility of using a freewill donation instead of pricing for the friends Book and Bake Sale. ACTION: Paul will present this idea at the Friends meeting. He also spoke of partnering with a local business for raising funds. The example given was that a local car dealer would donate a car to raffle off. No action was taken regarding this.

c. Mary Ann reported on the financial workshop that she attended and questioned whether we were bonded as trustees and if there was a letter of agreement signed each year between the Library and the Selectmen. ACTION: Christie will check into the Bond and the letter of agreement. It was felt that the budget vote was essentially a letter of agreement between the Selectmen and the Trustees since the budget is presented with Town Funds and Library Donation Funds. Mary Ann also raised the issue regarding an Alternate Trustee being the Treasurer. The presenter gave the information that the Treasurer should be an elected Trustee and the Alternate could serve as the treasurer with a Trustee overseeing and signing checks, too. The presenter emphasized that there should be a back-up person for oversight purposes. Marsha felt that that would be difficult as she often does the books in the early or late hours. Mary Ann made the motion that Paul Matlock be appointed the elected Trustee as Associate Treasurer to work with Marsha who would be the Treasurer. Paul seconded the motion. After some discussion. The motion failed Mary Ann voting in the affirmative and Gordon and Paul against.

Respectfully submitted,
Mary Ann Murray

Meeting adjourned @ 10:50.
Next meeting July 11, 2013
PLEASE NOTE TIME CHANGE TO 11:00 AM