

TUFTONBORO FREE LIBRARY MONTHLY TRUSTEE MEETING
Minutes of May 14, 2009

Present: Trustees: Tina Antonucci, Liese Gauthier & Mary Ann Murray
Librarians: Christie Sarles and Lindalee Lambert
Guests: Carolyn Sundquist

Meeting was called to order at 4:00 PM

Minutes:

Minutes were approved with the following correction. The NHAG's Annual Seminar is June 2, 2009.

Treasurer's Report

Liese Gauthier presented the Treasurer's report and made note of the 471.53 recorded under other. This was already deducted and Liese will correct the record. Liese mentioned that she may be looking to be replaced or switch positions as her Home Schooling duties are increasing.

Librarian's report

Circulation was slightly down which could possibly be attributed to vacation and a stretch of very warm weather which may have kept people outside enjoying the good weather. The Kindle now has twenty titles on it and it is circulating regularly and the folks who check it out are enjoying it. It was hoped that the new puppet rack will spur usage of the puppets and it seems to be working. The Librarians have chosen "Food for Thought" as the Summer Reading Program Theme. Each participant will have an adult sponsor who will be asked to pledge one food item for each book that they read. The food items will be collected at the end of the program and donated to the food pantry. A brief discussion regarding the possibility of collecting items as the program progresses led to the idea of having a graph of the number of items donated. The phone line will be changed to two different ring tones at a savings, thereby allowing calls and faxes on the same line. Lindalee has researched "netbooks" which will allow the patrons the same advantages of a laptop and two can be purchased for the price of one laptop.

Old Business

- a. The contract with Wolfeboro Oil has been signed and we are locked in to a price which budgets out to \$244.00 per month. This is a considerable savings over last year.
- b. There have been new shelves installed in the Hamel meeting room to deal with the space needs. A brief discussion regarding how to proceed looking toward Town Meeting and addressing the space needs ensued. Mary Ann felt that we should meet with the Chief of Police, the Fire Chief and possibly the Public Safety Committee to try to work cooperatively to see if all of our needs could be met. Tina felt that this was not the Trustee's place and she decided to contact the Chiefs and attend the Selectmen's meeting to ask them for some direction.
- c. Mary Ann offered to try to get the Policy/Procedures manual on the computer so that the Trustees and Librarians could discuss it and update it. The check writing policy is in place and working. Invoices are dated, initialed and the appropriate line item from the budget is written on the invoice.
- d. The Yard Sale raised \$370. A special Thank You to Linda MacDonald, Joan and Bob Theve and Monie Zarinsky for all their help in setting up and cleaning up. We could not have done it without you.
- e. The survey is ready to be printed one correction. The title was changed from a Community Survey to a Taxpayer's survey as only taxpayers will be receiving them.
- f. Mary Ann offered to try to get the Personnel Policy manual on the computer so that the Trustees and Librarians could discuss it and update it at their next meeting.

New Business

- a. The Beach Outreach program will be held on Fridays from 1-2 PM beginning July 17th. Lindalee felt that the Librarians time would be better used at the Library rather the staying at the beach doing a related craft. A story will be read and library card applications will be available.
- b. The plant sale was a tremendous success raising \$430.
- c. The letter that the Friends are preparing to send out was discussed and they will be asked to remove the line referencing the 2010 Warrant.

Next Meeting : June 11, 2009@ 4:00 PM

Respectfully submitted,
Mary Ann Murray, Secretary