

Minutes of Tuftonboro Free Library Board of Trustees Meeting
September 13, 2012

FINAL

Present: Trustees: Gordon Hunt, Paul Matlock and Mary Ann Murray Alternates: Marsha Hunter Directors:
Christie Sarles and Lindalee Lambert

Meeting was called to order @ 9:00 AM

1. August Minutes were accepted as presented.
2. **Treasurer's Report:** a. Treasurer's Report was accepted as presented. b. Marsha will complete the paperwork to remove Tina's name from all accounts.
3. **Librarians' report:** a. The circulation numbers were up in August but down still over the year. b. E-books are changing format and will be sent through the Cloud. The State Library will be the gatekeeper for these electronic books c. The budget was presented without firm salary figures as there has been no direction from the Selectmen. There was discussion regarding outside maintenance and a budget for that in the Town Budget. ACTION: Gordon will meet with Carolyn and ask the pertinent questions to determine how to complete the budget.
4. **Old Business:** a. Gordon has spoken with Attorney Rick Sager and he has agreed to review the personnel policy manual as a courtesy. b. A fuel decision was tabled until the October meeting. c. Mary Ann has been in contact with a connection to RSVP but as yet has not been able to connect with RSVP. She has however spoken with Norma Metz regarding her volunteer suggestion.
5. **New Business:** a. Gordon has filled out the CIP request. After much discussion, Paul moved and Mary Ann seconded the motion to request \$150,000 be added to the Capital reserve fund for the new Library building. b. The Building Plan update will be presented by Peter Tennant @ the October Meeting. Peter will be invited to speak @ 9:00. c. The estimate from Lamy's to repair the carpet was \$468.42. Directors will contact Lamy's to make repair on October 8,2012.

Meeting adjourned @ 10:40 AM

Next Meeting October 11, 2012 @ 9:00 AM
Respectfully submitted,
Mary Ann Murray